

**SELF STUDY REPORT
OF
D.M. COLLEGE OF TEACHER EDUCATION (DMCTE)
FOR ASSESSMENT AND ACCREDITATION BY NAAC**

SUBMITTED TO:

**THE NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL, BANGALORE- 560072**



**PREPARED BY:
THE STEERING COMMITTEE, NAAC
D.M. COLLEGE OF TEACHER EDUCATION (DMCTE)
D.M. College Campus, Imphal-795001,
Imphal, Manipur.
November, 2014**

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GOVERNMENT OF MANIPUR
OFFICE OF THE PRINCIPAL
D.M. COLLEGE OF TEACHER EDUCATION, IMPHAL

No. 312/1/09-TE: 1157
To

Imphal, the 20th November, 2014

The Director,
National Assessment & Accreditation Council,
Nagarbhavi, Bangalore – 560 072.

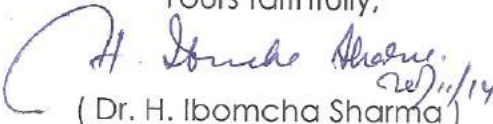
Subject : Submission of SSR/SAR in respect of D.M. College of Teacher Education, Imphal.

Sir,

Please refer to this office letter of even No. dated 13th November, 2014. In compliance with the directives and guidelines of NAAC, I am to submit herewith 5 (five) copies of the Self Study Report(SSR/Self Assessment Report (SAR) Part-I and Part-II duly filled in the prescribed proforma along with Annexure in respect of D.M. College of Teacher Education, Imphal, for assessment under NAAC.

You are, therefore, requested to do the needful at your earliest convenience.

Yours faithfully,


(Dr. H. Ibomcha Sharma)

Principal,

D. M. College of Teacher Education,
Imphal

Copy to :

1. The Director, University & Hr. Education,
Govt. of Manipur.
2. The Director, College Development Council,
Manipur University.

For information.

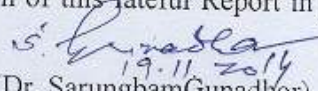
FORWARD

It is both *A Great Pleasure* and *A Great Honor* to write a forward to this Self-Study Report (SSR) for NAAC's Assessment (Cycle 1) of the D.M. College of Teacher Education, a highly esteemed professional Government Teacher Education Institution in Manipur. *A great pleasure*, because it is the "realization" of a dream, dreaming for years, and hence there is no reluctance about praising and expressing my deepest appreciation to the Principal Dr. H. Ibomcha Sharma and his staff members, teacher educators, student educands, Alumni, and other stakeholders. *A great honor*, because you have entrusted a very challenging task of the preparation of the Self-Study Report (SSR) to me, and hence I feel highly honored by the responsibilities that you have shouldered upon me. *A great honor*, because this Report seeks to present an integration of my own thought, being a Co-ordinator, and work with that of all Committees constituted for preparation of the SSR and its appearance is an indication of esteem and confidence which I find deeply gratifying.

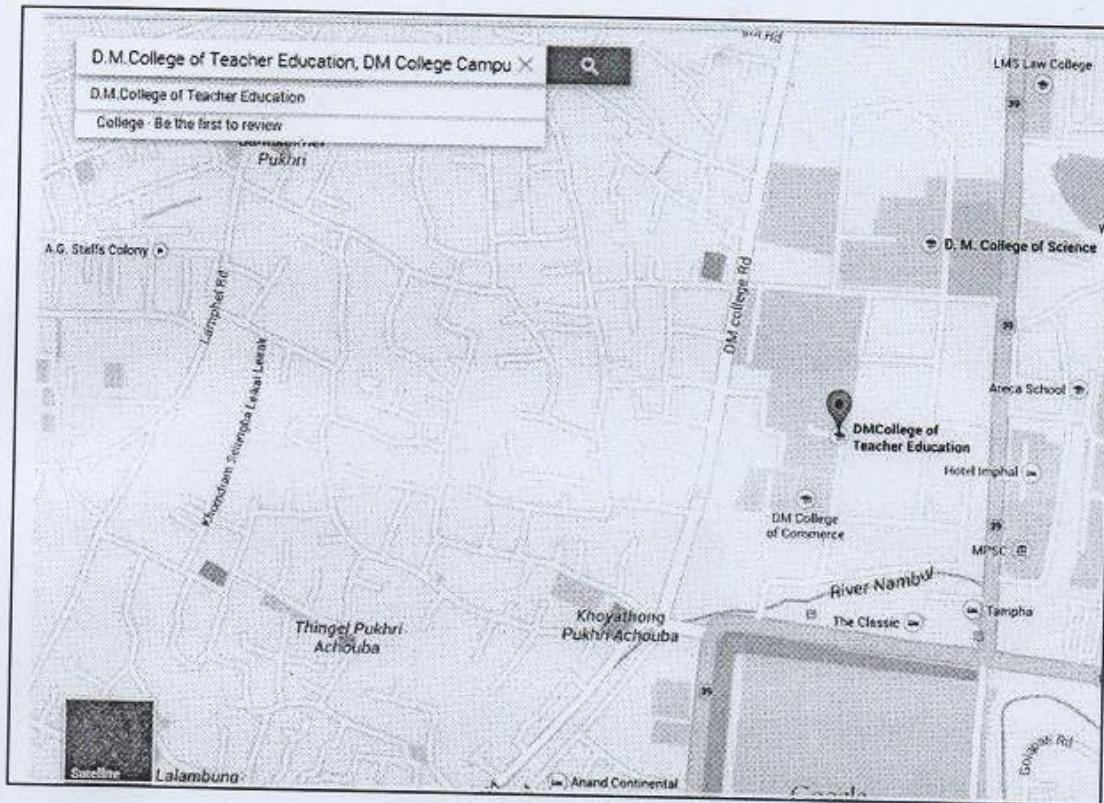
Although the spade work of the Report had been informally started from the first week of April, 2013, it was in snail's progress because of various factors. It was only after constitution of a Steering Committee on the 12th of September, 2013, consisting of seven members, that the process of preparation of SSR started. The Letter of Intent (LOI) was submitted to NAAC within a week on the 19th of September, 2013, successfully, while Institutional Eligibility for Quality Assessment (IEQA) on 13th May, 2014, after a gap of about 9 months because of technical reasons. As per direction of NAAC, the SSR is to be submitted within 6 months, i.e., on or before 13th of November, 2014. It was really after the dateline has been fixed by NAAC on 13th May, 2014, that the preparation started on war footing in relation to the objective and subjective questions set in Part I: The Profile of the Institution and Part II: The Evaluative Report respectively. Seven Committees for each seven criteria were constituted for the purpose. An in-depth analysis was made on the data submitted by each of the seven Committees to ensure that there is an agreement between the information provided by the Committees and the ground realities. Scrutinizing the accuracy of the responses to each question, most particularly the subjective ones, was a very challenging task. In the midst of innumerable hurdles and up and down experiences that the Report is now ready for its submission within a very short span of five months. It is indeed the end-product of the indefatigable 'collective trust' and effort of all concerned, especially the Principal. It was under his able leadership that dream has become true. I am really proud of you all. And the credit goes to the Principal Dr. Ibomcha in particular and educators, educands, Alumni, staff and those stakeholders who helped in one way or the other in the preparation of this fateful Report in general. Now, the ball is in the court of NAAC.

I wish all success.

Imphal, 10th October 2014
19th Nov.


(Dr. Sarungbam Gunadhor)
Co-ordinator
Steering Committee,
D.M. College Teacher Education
(DMCTE), Imphal

LOCATION MAP OF D.M. COLLEGE OF TEACHER EDUCATION (DMCTE)



EXECUTIVE SUMMARY

Institutional Background

The D.M. College of Teacher Education (DMCTE) established on 15th September, 1972, as Government institution, is situated in the heart of Imphal city, Manipur (India). In the beginning, the Certificate of Teaching (CT) course was open in the erstwhile D.M. College, Imphal, and it was replaced by a Basic Training College during 1961-62. On 15th September, 1972, the Basic Training Section got detached from D.M. College and became a full-fledged teachers training college known as Post Graduate Training College (PGTC) with affiliation to Gauhati University and NCTE also recognized it as Govt. Post-Graduate Training College, Imphal, Manipur. The College further got affiliated to Manipur University with its establishment in 1980. The PGTC was renamed as D.M. College of Teacher Education (DMCTE) on 17th January, 1997. The College is bounded on the north by D.M. College of Arts & Science; on the south by D.M. College of Commerce, Hindi College, DIET centre, and Jawaharlal Nehru Manipuri Dance Academy; on the east by a multipurpose hall of 2000 capacity and National Highway-2; and on the west by the Khoyathong Road. In the common campus, there are Post Office, ATM Booth (SBI), NCC Headquarter and an Engineering Cell of Higher Education, Govt. of Manipur. Further access to different closely related Government Offices and to the Manipur University is quite convenient, as these are located in closed quarters. Thus, the College enjoys a very pleasant and congenial environment free from all sorts of air and noise pollution and other disturbances.

CRITERION-WISE SWOT ANALYSIS

CRITERION I: CURRICULAR ASPECTS

Strength: Clearly defined goals & objectives.

Weakness: Inadequate practice teaching days (Internship).

Opportunity: Lack or absence of participation in curriculum development, revision, update, etc., due to complete centralization and "pick and choose policy" of the University.

Threat: Curricular load vs. short duration of 1 year B.Ed. & M.Ed. courses.

CRITERION II: TEACHING-LEARNING AND EVALUATION

Strength: Transparent admission; Development of micro-teaching skills; Frequent tests & feedback; Use of ICT in practice teaching.

Weakness: Absence of practicing school of its own; Inability to use ICT in assessment; Unsatisfactory initiative for professional development of faculty.

Opportunity: Friendly and healthy campus atmosphere.

Threat: Difficult to digest one aspect of curriculum or another due to short duration of 1 year B.Ed. & M.Ed. Courses.

CRITERION III: RESEARCH, CONSULTANCY & EXTENSION

Strength: Development of ICT related instructional materials for practice teaching; Linkages between institution & schools.

Weakness: Low consultation & extension activities; Low community participation; Almost Zero National & International collaborations; Low organization of conference, seminar, workshop, etc.

Opportunity: Lack or absence of funds for promotion of research.

Threat: Insufficient time for establishment of institution-community networking.

CRITERION IV: INFRASTRUCTURE & LEARNING RESOURCES

Strength: Optimum utilization of available facilities.

Weakness: Absence of girls hostels, Unsatisfactory library building.

Opportunity: Deprivation of medical centre, bank, market, transport, etc.

Threat: Serious lack of fund for satisfactory development.

CRITERION V: STUDENT SUPPORT & PROGRESSION

Strength: Producing toppers in B.Ed. & M.Ed.; Active involvement of students in curricular & co-curricular.

Weakness: Absence of placement services; Lack of extensive guidance services.

Opportunity: Atmosphere of free, cordial, transparent association among students, teacher, management and staff.

Threat: Limited teaching days vs. curricular load (as cited earlier).

CRITERION VI: GOVERNANCE & LEADERSHIP

Strength: Supervision & monitoring of day-to-day campus experiences; Ability to cover day-to-day expenses by budget.

Weakness: Lack or absence of funds for staff development; Efficient management system through committees.

Opportunity: No serious financial constraints, being a Government institution.

Threat: Whether the functions & responsibilities of the Committees could be put into practice?

CRITERION VII: INNOVATIVE PRACTICES

Strength: Minimum input & maximum output.

Weakness: Lack of inclusive practices; Low stakeholders relationships.

Opportunity: Cordial relationship.

Threat: Too much academic-examination-oriented prescribed curriculum with little or no proper provisions for innovative practices in it.

Academic Programs: B.Ed. (Intake 230) & M.Ed. (Intake 35). 28 cooperative schools at 1:8 ratio. Average pass rate during the last three years: B.Ed. 71.20% & M.Ed. 96.94%.

Challenges: Too much voluminous curricula and short duration of 1 year B.Ed. and M.Ed. program, lack of faculty and staff as well as infrastructures.

PART-I
THE PROFILE OF THE INSTITUTION

A. Profile of the Institution

1. Name and address of the institution: *D. M. College of Teacher Education,
D. M. College Campus, Imphal (West)
Manipur-795001.*
2. Website URL *www.dmcte.in*

3. For communication:

Office

Name	Telephone Number with STD Code	Fax No	E-Mail Address
Head/Principal <i>Dr H. Ibomcha Sharma</i>	<i>0385-2444978</i>	-	<i>dmcte.imphal@gmail.com</i>
Vice-Principal	-	-	-
Self - appraisal Co-ordinator <i>Dr S. Gunadhor</i>	<i>+918413942282</i>	-	-

Residence

Name	Telephone Number with STD Code	Mobile Number
Head/Principal <i>Dr H. Ibomcha Sharma</i>	<i>0385-2444978</i>	<i>+919436288967</i>
Vice-Principal	-	-
Self - appraisal Co-ordinator <i>Dr S. Gunadhor</i>	-	<i>+918413942282</i>

4. Location of the Institution:

Urban ☒ Semi-urban ☐ Rural ☐ Tribal ☐
 Any other (specify and indicate) ☐

5. Campus area in acres:

1.082 acres

Self - Appraisal Report, D.M. College of Teacher Education, Imphal

6. Is it a recognized minority institution?

Yes

☐

No

☒

7. Date of establishment of the institution:

Month & Year

DD	MM	YYYY
15	09	1972

8. University/Board to which the institution is affiliated:

Manipur University

9. Details of UGC recognition under sections 2(f) and 12(B) of the UGC Act.
(Annexure III)

Month & Year

2f

DD	MM	YYYY
07	10	1980

Month & Year

12B

DD	MM	YYYY
07	10	1980

10. Type of Institution

a. By funding

i. Government

☒

ii. Grant-in-aid

☐

iii. Constituent

☐

iv. Self-financed

☒

v. Any other (specify and indicate)

☐

b. By Gender

i. Only for Men

☐

ii. Only for Women

☐

iii. Co-education

☒

c. By Nature

i. University Dept.

☐

ii. IASE

☐

iii. Autonomous College

☐

iv. Affiliated College

☒

v. Constituent College

☐

vi. Dept. of Education of Composite

☐

College

vii. CTE

☒

viii. Any other (specify and indicate)

☐

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11. Does the University / State Education Act have provision for autonomy?

Yes ☒ No ☐

If yes, has the institution applied for autonomy?

Yes ☐ No ☒

12. Details of Teacher Education programmes offered by the institution:

Sl. No.	Level	Programme/ Course	Entry Qualification	Nature of Award	Duration	Medium of instruction
i)	Pre-primary			Certificate		
				Diploma		
				Degree		
ii)	Primary/ Elementary			Certificate		
				Diploma		
				Degree		
iii)	Secondary/ Sr. secondary			Certificate		
				Diploma		
				Degree		
iv.	Post Graduate	<i>B.Ed.</i>	<i>Graduate</i>	Degree	<i>1 year</i>	<i>English (Manipuri in concerned languages)</i>
		<i>M.Ed.</i>	<i>B.Ed.</i>	Degree	<i>1 year</i>	<i>English</i>
v.	Other (specify)			Certificate		
				Diploma		
				Degree		

(Additional rows may be inserted as per requirement)

Self – Appraisal Report, D.M. College of Teacher Education, Imphal

13. Give details of NCTE recognition (for each programme mentioned in Q.12 above)

Level	Programme	Order No. & Date	Valid upto	Sanctioned Intake
Pre-primary				
Primary/Elementary				
Secondary/ Sr.secondary				
Graduate	B.Ed.	GA-61/96-28 Dated 19/02/1997 ERC.7-29/2002/4013(1) Dated 11/12/2002	till date	180 50 } 230
Post Graduate	M.Ed.	ERC/7-56.11.1/2005/1477 Dated 12/05/2005 F.No.49-4/2010/PT/NCTE(N&S) dated 30 th July, 2010. & Consequent No. MU/3-182/97(Aca) Pt./1356 dated 23 rd October, 2010.	till date	25 10 } 35
Other (specify)				

(Additional rows may be inserted as per requirement)

B) Criterion-wise inputs

Criterion I: Curricular Aspects

1. Does the Institution have a stated Vision

Mission

Values

Objectives

Yes	☐	No	☐
Yes	☐	No	☐
Yes	☐	No	☐
Yes	☐	No	☐

2. a) Does the institution offer self-financed programme(s)?
If yes,

a. How many programmes?

b. Fee charged per programme

Yes	☐	No	☐
-----	--------------------------	----	--------------------------

1
NIL

3. Are there programmes with semester system

No

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9. Is there any mechanism to obtain feedback on the curricular aspects from the

- Heads of practice teaching schools
- Academic peers
- Alumni
- Students
- Employers

Yes	☒	No	☐
Yes	☐	No	☒
Yes	☒	No	☐
Yes	☒	No	☐
Yes	☐	No	☒

10. How long does it take for the institution to introduce a new programme within the existing system?

About 8 (eight) months.

11. Has the institution introduced any new courses in teacher education during the last three years?

Yes	☐	No	☒
-----	--------------------------	----	-------------------------------------

Number	<i>NIL</i>
--------	------------

The college is planning to introduce some new courses and the proposal for its manpower requirements had been put up to the MHRD, Government of India, under RUSA as shown below:

Academic Programs—

- i. *Diploma in Early Childhood Education (D.E.C.Ed.): 2-year Course with an intake of 50 (fifty) for each year under NCTE.*
- ii. *M.Phil. in Education. One year with an intake of 20 (twenty).*
- iii. *Ph.D. program*

Manpower requirements:

- i. *D.E.C.Ed. : 5 Lecturers (Academic Staff)*
- ii. *M.Phil. : 5 (1 Prof., 2 Associate Prof., & 2 Asst. Prof.)*
- iii. *B.Ed. : 5 Lecturers*
- iv. *M.Ed. : 5 Lecturers*

12. Are there courses in which major syllabus revision was done during the last five years?

Yes	☐	No	☒
-----	--------------------------	----	-------------------------------------

Number	NIL
--------	-----

13. Does the institution develop and deploy action plans for effective implementation of the curriculum?

Yes	☒	No	☐
-----	-------------------------------------	----	--------------------------

The action plans of the impending curricular and co-curricular activities during an academic year are drawn in advance with full cooperation of the teachers of B.Ed. and M.Ed. and it is reflected in the Academic Calendar of both the courses. (Please see Academic Plans and Calendars, PART II: THE EVALUATIVE REPORT, CRITERION V: STUDENT SUPPORT AND PROGRESSION, Section 5.2 Student Support, Question 1, pp.81-83 and CRITERION VI: GOVERNANCE AND LEADERSHIP, Section 6.3 Strategy Development and Deployment, Question 4, Pp.104-105)

To facilitate the effective implementation of curriculum, the following Action Plan for the next five years for development of existing infrastructure and learning resources had been put up to the Ministry of Human Resource Development (MHRD), Government of India, under RUSA:

- 1. Creation of new administrative block to carry out best possible administration, provide effective as well as systematic services to the college community, guardian and society with Principal's room, faculty rooms, non-teaching staff rooms, account section, conference hall.*
- 2. Construction of a new academic block to provide at least twelve number of classrooms along with six laboratories (Languages, Psychology, physical and biological sciences, social sciences, educational technology, computer), teaching aids preparation workshop room, store room, seminar*

hall (50 seat capacity), office room for trainees' room, guidance and career counseling room, gents and ladies' room with general toilet facility.

3. Construction of new library building to accommodate large enough library hall for thirty thousand text books and fifteen thousand reference books; separate room for librarian and assistant librarian; large reading room for seventy readers; separate reading room for faculty and scholars, library assessing room through computer; space for Xeroxing; canteen, EDUSAT facility and toilet facility.
4. Creation of principal's quarter to enable effective academic and administrative functions around the clock and to create better relationship with hostellers, subordinate staffs and guardians.
5. To build a new gents' hostel to provide accommodation particularly to those teacher trainees coming from different districts of the state.
6. To create ladies' hostel for providing safety accommodation to those female teacher trainees coming from different districts of the state.
7. Campus fencing, ground development and campus beautification.
8. Construction of ground/ underground water reservoir, overhead tank, rain water harvesting system, connection of safe and potable drinking facility to each block.
9. Installation of solar power generation unit with a total installed capacity of 25 KW.
10. Acquisition of land for faculty residence with Government's permission;
11. Purchase of a light vehicle for monitoring internship programme carried out at different cooperating institutions across the state.
12. Parking facility, Green House, disaster related equipments.
13. Provision of research facilities to the faculty members for pursuing their research activities.
14. Opening of Diploma in Early Childhood Education, M. Phil in Education and Ph.D programme in education.
15. To organize Orientation, Refresher courses and other short term courses for secondary and higher secondary school teachers in the state.

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14. Does the institution encourage the faculty to prepare course outlines?

Yes

☒

No

☐

Criterion II: Teaching-Learning and Evaluation

1. How are students selected for admission into various courses?

- a) Through an entrance test developed by the institution
- b) Common entrance test conducted by the University/Government
- c) Through an interview
- d) Entrance test and interview
- e) Merit at the qualifying examination
- f) Any other (specify and indicate)

☒
☐
☐
☐
☒
☒

(In-service B.Ed. Trainees on deputation by the State Government)

(If more than one method is followed, kindly specify the weightages)

Entrance: 60%

Qualifying: 40%

2. Furnish the following information (for the previous academic year):

		B.Ed.	M.Ed.
a)	Date of start of the academic year	02 nd July 2012	02 nd August 2012
b)	Date of last admission	30 th June 2012	01 st August 2012
c)	Date of closing of the academic year	31 st January 2013	1 st week of March 2013
d)	Total teaching days	175	181
e)	Total working days	215	215

3. Total number of students admitted

Academic Session 2014-2015

Category	MALE				FEMALE			
	B.Ed.		M.Ed.		B.Ed.		M.Ed.	
	n	%age	N	%age	n	%age	n	%age
SC	1	0.89	-	-	4	3.42	1	3.85
ST	39	34.51	5	55.56	37	31.62	8	30.77

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OBC	20	17.69	1	11.11	24	20.52	7	26.92
PWD	1	0.89	2	22.22	-	-	-	-
GEN	51	45.13	1	11.11	52	44.44	10	38.46
Sports	1	0.89	-	-	-	-	-	-
Sub-Total	113	100	9	100	117	100	26	100

4. Are there any overseas students?

Yes		No	☒
-----	--	----	-------------------------------------

If yes, how many?

NIL

5. What is the 'unit cost'* of teacher education programme? (Unit cost = total annual recurring expenditure divided by the number of students/ trainees enrolled).

a) Unit cost excluding salary component

Rs. 8,954.01/-

b) Unit cost including salary component

Rs. 57,556.73/-

** Based on 2013 Expenditure, Please see p.32.*

*(Please provide the unit cost for each of the programme offered by the institution as detailed at **Question 12** of profile of the institution)*

6. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic session

Programmes	Open		Reserved	
	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)
D.Ed.	-	-	-	-
B.Ed.	<i>77.25</i>	<i>48.60</i>	<i>69.87</i>	<i>44.29</i>
M.Ed. (Full Time)	<i>90.544</i>	<i>69.16</i>	<i>68.944</i>	<i>54.724</i>
M.Ed. (Part Time)	-	-	-	-

7. Is there a provision for assessing students' knowledge and skills for the programme (after admission)?

Yes

☒

No

☐

Self - Appraisal Report, D.M. College of Teacher Education, Imphal

8. Does the institution develop its academic calendar? (Annexure XII)

Yes

☒

No

☐

9. Time allotted (in percentage)

Programmes	Theory	Practice Teaching	Practicum
D.Ed.			
B.Ed.	72	20	8
M.Ed. (Full Time)	62	20 (Internship)	18 (Dissertation)
M.Ed. (Part Time)			

10. Pre-practice teaching at the institution

a) Number of pre-practice teaching days

5	
---	--

b) Minimum number of pre-practice teaching lessons given by each student

2	
---	--

11. Practice Teaching at School

a) Number of schools identified for practice teaching

28	
----	--

b) Total number of practice teaching days

36	
----	--

c) Minimum number of practice teaching lessons given by each student

Minimum 20 lessons for each two method papers.

12. How many lessons are given by the student teachers in simulation and pre-practice teaching in classroom situations?

No. of Lessons In simulation	No. 2	No. of Lessons Pre-practice teaching	No. 2
------------------------------	-------	--------------------------------------	-------

At least 2 lessons, one for each two method papers, are given in simulation during Pre-practice teaching.

Self - Appraisal Report, D.M. College of Teacher Education, Imphal

13. Is the scheme of evaluation made known to students at the beginning of the academic session?

Yes

☒

No

☐

14. Does the institution provide for continuous evaluation?

Yes

☒

No

☐

15. Weightage (in percentage) given to internal and external evaluation

Programmes	Internal	External
D.Ed.		
B.Ed.	25	75
M.Ed. (Full Time)	25	75
M.Ed. (Part Time)		

16. Examinations

a) Number of sessional tests held for each paper

√	
---	--

b) Number of assignments for each paper

√	
---	--

The College conducted several tests and gave assignments for all subjects, but the number of tests conducted in both formative and summative forms is difficult to find out. Besides, the test results (scripts) have been returned to the students after providing feedback and re-feedback.

17. Access to ICT (Information and Communication Technology) and technology.

	Yes	No
Computers	✓	
Intranet	✓	
Internet + Wifi	✓	

Self - Appraisal Report, D.M. College of Teacher Education, Imphal

Software / courseware (CDs)	✓	
Audio resources	✓	
Video resources	✓	
Teaching Aids and other related materials	✓	
Any other (specify and indicate)		

18. Are there courses with ICT enabled teaching-learning process?

Yes	☒	No	
-----	-------------------------------------	----	--

Number	1
--------	---

19. Does the institution offer computer science as a subject?

Yes	☒	No	
-----	-------------------------------------	----	--

If yes, is it offered as a compulsory or optional paper?

Compulsory	☒	Optional	☐
------------	-------------------------------------	----------	--------------------------

Criterion III: Research, Consultancy and Extension

1. Number of teachers with Ph. D and their percentage to the total faculty strength

Number	11	50%
--------	----	-----

2. Does the Institution have ongoing research projects?

Yes	☒	No	
-----	-------------------------------------	----	--

If yes, provide the following details on the ongoing research projects

Funding agency	Amount (Rs)	Duration (years)	Collaboration, if any
Refer to the next Question 3			

(Additional rows/columns may be inserted as per the requirement)

3. Number of completed research projects during last three years.

8

(For details Please see Part-II: THE EVALUATIVE REPORT, CRITERION-III: RESEARCH, CONSULTANCY & EXTENSION, Section 3.2 Research and Publication Output, Question 7, p.61).

4. How does the institution motivate its teachers to take up research in education? (Mark ✓ for positive response and X for negative response)

- Teachers are given study leave X
○ Teachers are provided with seed money X
○ Adjustment in teaching schedule ✓
○ Providing secretarial support and other facilities ✓
○ Any other specify and indicate X

5. Does the institution provide financial support to research scholars?

Yes

☐

No

☒

6. Number of research degrees awarded during the last 5 years.

a. Ph.D.

5

b. M. Phil.

Nil

7. Does the institution support student research projects (UG & PG)?

Yes

☒

No

PG

8. Details of the Publications by the faculty (Last five years)

	Yes	No	Number
International journals	✓		7
National journals – referred papers	✓		16
Non referred papers			
Academic articles in reputed magazines/news papers	✓		3
Books	✓		6
Any other (specify and indicate)	✓		7
Articles in edited volume			

9. Are there awards, recognition, patents etc received by the faculty?

Yes	☐	No	☒
-----	--------------------------	----	-------------------------------------

Number	NIL
--------	-----

10. Number of papers presented by the faculty and students (during last five years):

	Faculty	Students
National seminars	11	5
International seminars	2	1
Any other academic forum	5	

11. What types of instructional materials have been developed by the institution?
(Mark '✓' for yes and 'X' for No.)

Self-instructional materials	✓
Print materials	✓
Non-print materials (e.g. Teaching Aids/audio-visual, multimedia, etc.)	✓
Digitalized (Computer aided instructional materials)	✓
Question bank	✓
Any other (specify and indicate)	X

12. Does the institution have a designated person for extension activities?

Yes	☒	No	☐
-----	-------------------------------------	----	--------------------------

If yes, indicate the nature of the post.

Full-time	☐	Part-time	☐	Additional charge	☒
-----------	--------------------------	-----------	--------------------------	-------------------	-------------------------------------

13. Are there NSS and NCC programmes in the institution?

Yes	☐	No	☒
-----	--------------------------	----	-------------------------------------

14. Are there any other outreach programmes provided by the institution?

Yes	☒	No	☐
-----	-------------------------------------	----	--------------------------

Self - Appraisal Report, D.M. College of Teacher Education, Imphal

15. Number of other curricular/co-curricular meets organized by other academic agencies/NGOs on Campus

Yes

16. Does the institution provide consultancy services?

Yes ☒

No ☐

In case of paid consultancy what is the net amount generated during last three years.

Honorary.

17. Does the institution have networking/linkage with other institutions/ organizations?

Local level	✓
State level	✓
National level	✓
International level	Nil

Criterion IV: Infrastructure and Learning Resources

1. Built-up Area (in sq. mts.)

2. Are the following laboratories been established as per NCTE Norms?

a) Methods lab	Yes ☒	No ☐
b) Psychology lab	Yes ☒	No ☐
c) Science Lab(s)	Yes ☒	No ☐
d) Education Technology lab	Yes ☒	No ☐
e) Computer lab	Yes ☒	No ☐
f) Workshop for preparing teaching aids	Yes ☒	No ☐
g) Language Lab(s)	Yes ☒	No ☐

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3. How many Computer terminals are available with the institution?

56

4. What is the Budget allotted for computers (purchase and maintenance) during the previous academic year?

NIL

5. What is the Amount spent on maintenance of computer facilities during the previous academic year?

NIL

6. What is the Amount spent on maintenance and upgrading of laboratory facilities during the previous academic year?

Nil

7. What is the Budget allocated for campus expansion (building) and upkeep for the current academic session/financial year?

Rs. 13,94,000/-

8. Has the institution developed computer-aided learning packages?

Yes		No	
-----	--	----	--

9. Total number of posts sanctioned

		Open		Reserved	
		M	F	M	F
Teaching		8	6	-	-
Non-teaching		5	4	-	-

10. Total number of posts vacant

		Open		Reserved	
		M	F	M	F
Teaching		1	-	-	-
Non-teaching		-	2	-	-

It may be noted that for reinforcement of non-teaching staff, proposals had been made to the MHRD, Government of India, for creation of the following posts under RUSA:

- i. Head Clerk: 1

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- ii. Accountant: 1
- iii. Computer Instructor: 1
- iv. Computer Assistant: 1
- v. LDC: 3
- vi. Lab. Attendant: 6
- vii. Store Keeper: 1
- viii. Driver: 1
- ix. Grade-IV Peon: 2
- x. Electrician: 1
- xi. Chowkidar: 1
- xii. Sweeper: 2
- xiii. Mali: 1

Total: 22

11. a. Number of regular and permanent teachers
(Gender-wise)

	Open		Reserved	
	M	F	M	F
Lecturers	6	3	-	-
Senior Lecturer/ Readers	M	F	M	F
	2	4	-	-
Professors	M	F	M	F
	-	-	-	-

b. Number of temporary/ad-hoc/part-time teachers (Gender-wise)

	Open		Reserved	
	M	F	M	F
Lecturers	2	4	-	-
Readers	M	F	M	F
	1	-	-	-
Professors	M	F	M	F
	-	-	-	-

c. Number of teachers from

Same state	22
Other states	NIL

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12. Teacher student ratio (program-wise)

Programme	Teacher student ratio
D.Ed.	
B.Ed.	1: 10.95
M.Ed. (Full Time)	1: 3.18
M.Ed. (Part Time)	

13. a. Non-teaching staff

	Open		Reserved	
	M	F	M	F
Permanent	1	2	-	-
Temporary	4	1	-	-

b. Technical Assistants

	Open		Reserved	
	M	F	M	F
Permanent	1	1	-	-
Temporary	1	-	-	-

14. Ratio of Teaching – non-teaching staff

2:1

15. Amount spent on the salaries of teaching faculty during the previous academic session (% of total expenditure)

84.44 %

Total Expenditure during 2013

Salary	Library	Non-Govt. exp.	Water & Tel.	Total	% Spent Amount on Salary
1,28,79,721	1,50,000	21,84,100	38,712	1,52,52,533	84.44%

(Details Please see p.32)

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16. Is there an advisory committee for the library?

Yes

☒

No

☐

17. Working hours of the Library

On working days

09:00 am to 04:30 pm

On holidays

NIL

During examinations

09:00 am to 04:30 pm

18. Does the library have an Open access facility

Yes

☒

No

☐

19. Total collection of the following in the library

a. Books

14,284

- Textbooks

11,784

- Reference books

2,500

b. Magazines

17

e. Journals subscribed

25

- Indian journals

- Foreign journals

f. Peer reviewed journals

NIL

g. Back volumes of journals

h. E-information resources *

6000+

- Online journals/e-journals

10

- CDs/ DVDs

Available

- Databases

Available

- Video Cassettes

Available

- Audio Cassettes

**The College has been registered in the National Library Information System in Technology (NLIST). Under the NLIST of INFILBNET, more than 6000 journals can be accessed from this college.*

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20. Mention the

Total carpet area of the Library (in sq. mts.)

242.66

Seating capacity of the Reading room

50

21. Status of automation of Library

Yet to intimate

☐

Partially automated

☒

Fully automated

☐

22. Which of the following services/facilities are provided in the library?

Circulation

☒

Clipping

☒

Bibliographic compilation

☒

Reference

☒

Information display and notification

☒

Book Bank

☐

Photocopying

☒

Computer and Printer

☒

Internet

☒

Online access facility

☐

Inter-library borrowing

☐

Power back up

☒

User orientation /information literacy

☒

Any other (please specify and indicate)

☐

23. Are students allowed to retain books for examinations?

Yes

☒

No

☐

24. Furnish information on the following

Average number of books issued/returned per day

25 issued/20 returned

Maximum number of days books are permitted to be retained

by students

15 days

by faculty

30 days

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Maximum number of books permitted for issue

for students

B.Ed. 2 & M.Ed. 4

for faculty

8-10

Average number of users who visited/consulted per month

600 approx.

Ratio of library books (excluding textbooks and book bank facility) to the number of students enrolled

11.32:1

25. What is the percentage of library budget in relation to total budget of the institution

0.98% during 2013

26. Provide the number of books/ journals/ periodicals that have been added to the library during the last three years and their cost.

	I 2011		II 2012		III 2013	
	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)
Text books	3	950	44	23,518		1,50,000
Other books	-	-	-	-	113	1,08,922
Journals/ Periodicals	4	170	1	250	-	-
Any others specify and indicate	-	-	-	-	-	-
Total	7	1,120	45	23,768	113	2,58,922
<i>(Additional rows/columns may be inserted as per requirement)</i>						

* Rs. 1,50,000 (UGC), Rs. 1,08,922 (State Government in kind, the amount has been excluded from cost calculation).

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Criterion V: Student Support and Progression

1. Programme wise "dropout rate" for the last three batches

Programmes	Year 1 2011	Year 2 2012	Year 3 2013
D.Ed.	-	-	-
B.Ed.	4.35%	-	8.70%
M.Ed. (Full Time)	NIL	5.71%	8.57%
M.Ed. (Part Time)	-	-	-

2. Does the Institution have the tutor-ward/or any similar mentoring system?

Yes	☒	No	☐
-----	-------------------------------------	----	--------------------------

If yes, how many students are under the care of a mentor/tutor?

All

3. Does the institution offer Remedial instruction?

Yes	☒	No	☐
-----	-------------------------------------	----	--------------------------

4. Does the institution offer Bridge courses?

Yes	☐	No	☒
-----	--------------------------	----	-------------------------------------

5. Examination Results during past three years (provide year wise data)

	B.Ed. (in %)			M.Ed. (in %)		
	I 2011	II 2012	III 2013	I 2011	II 2012	III 2013
Pass percentage	62.73	68.50	82.38	93.94	100	96.87
Number of first classes	138	150	173	31	25	32
Number of distinctions	81	78	93	-	-	-
Exemplary performances (Gold Medal and university ranks)	1	-	1	1	1	-
Total No. of Top 10 position holders	6	9	3	9	9	7

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**LIST OF TOP 10 POSITION HOLDERS IN THE UNIVERSITY EXAMINATIONS IN
B.ED. DURING 2011-2013**

2011

Sl. No.	Rank	Names	Roll No. (University)
1.	1 st (Gold Medal)	Hodam Meenakshi Devi	11037
2.	2 nd	Thounaojam Pratima	11201
3.	4 th	Ronibala Mayengbam	11158
4.	6 th	Laishram Ashok Kumar	11078
5.	7 th	Khundrakpam Sonia Devi	11063
6.	10 th	Salma Sultana	11169

2012

1.	2 nd	Shamo Y.	12272
2.	3 rd	Kh. Promila	12161
3.	6 th	Radhika Basnet	12252
4.	6 th	Vinita Devi Elangbam	12304
5.	8 th	Soibam Rojit Kumar	12276
6.	9 th	Elizabeth Thiyam	12123
7.	10 th	Athokpam Rabikanta	12109
8.	10 th	H. Nonida Devi	12140
9.	10 th	Kh. Seema Devi	12167

2013

1.	1 st (Gold Medal)	Leishangthem Kamala	13177
2.	3 rd	Ksh. Ranjita	13107
3.	7 th	Guibanglice Kamei	13107

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**LIST OF TOP 10 POSITION HOLDERS IN THE UNIVERSITY EXAMINATIONS IN
M.ED. DURING 2011-2013**

2011

Sl. No.	Rank	Names	Roll No. (University)
1.	1 st (Gold Medal)	M. Minky	1012
2.	2 nd	Kh. Linthoibi	1006
3.	3 rd	Ruby Maibam	1017
4.	4 th	Sujata Devi G.	1021
5.	6 th	B. Dhakeshwori	1001
6.	7 th	N. Roketan	1013
7.	8 th	P. Romola	1015
8.	9 th	S. Sophiya Chanu	1018
9.	10 th	S. Sonia Devi	1020

2012

1.	1 st (Gold Medal)	S. Ashalata Devi	1266
2.	2 nd	S. Thoithoi Devi	1270
3.	5 th	Jennifer Kh.	1249
4.	5 th	S. Babina	1269
5.	6 th	Stephen Th. Touthang	1271
6.	7 th	Ksh. Sandhyarani	1253
7.	9 th	Lhingkhohat Haokip	1255
8.	10 th	Neingkhonang Luphleng	1262
9.	10 th	Hrangbung Starson Anal	1273

2013

1.	2 nd	H. Meenakshi Devi	13603
2.	3 rd	Salma Sultana	13623
3.	5 th	Th. Pratima	13629
4.	6 th	Nirupama	13618
5.	6 th	Th. Nivedita	13628
6.	7 th	Usharani Devi	13630
7.	10 th	N. Anita Devi	13617

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6. Number of students who have passed competitive examinations during the last three years (provide year wise data)

	2011	2012	2013
	I	II	III
NET	1	1	2
SLET/SET	1	2	1
TET	0	5	0
CTET	0	1	1
M. Phil.	3	0	0
Ph. D.	0	0	1

7. Mention the number of students who have received financial aid during the past three years.

Financial Aid (Year)	I (2011)	II (2012)	III (2013)
Merit Scholarship	3	2	1
Merit-cum-means scholarship	-	-	-
Fee concession	-	-	-
Loan facilities	-	-	-
Any other specify and indicate	-	-	-

(Additional rows may be inserted as per requirement)

8. Is there a Health Centre available in the campus of the institution?

Yes	☐	No	☒
-----	--------------------------	----	-------------------------------------

9. Does the institution provide Residential accommodation for:

Faculty	Yes	☒	No	☐
Non-teaching staff	Yes	☐	No	☒

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10. Does the institution provide Hostel facility for its students?

Yes	☒	No	☐
-----	-------------------------------------	----	--------------------------

If yes, number of students residing in hostels

Men

22

Women

NIL

11. Does the institution provide indoor and outdoor sports facilities?

Sports fields	Yes	☒	No	☐
Indoor sports facilities	Yes	☒	No	☐
Gymnasium	Yes	☒	No	☐

12. Availability of rest rooms for Women

Yes	☒	No	☐
-----	-------------------------------------	----	--------------------------

13. Availability of rest rooms for men

Yes	☒	No	☐
-----	-------------------------------------	----	--------------------------

14. Is there transport facility available?

Yes	☐	No	☒
-----	--------------------------	----	-------------------------------------

15. Does the Institution obtain feedback from students on their campus experience?

Yes	☒	No	☐
-----	-------------------------------------	----	--------------------------

16. Give information on the Cultural Events (Last year data) in which the institution participated/organised.

	Organised			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate		•			•	
Inter-university		•			•	
National		•			•	
Any other (specify and indicate)		•			•	

(Excluding college day celebration)

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17. Give details of the participation of students during the past year at the university, state, regional, national and international sports meets.

	Participation of students (Numbers)	Outcome (Medal achievers)
State	Nil	Nil
Regional	Nil	Nil
National	Nil	Nil
International	Nil	Nil

18. Does the institution have an active Alumni Association?

Yes ☒ No ☐

If yes, give the year of establishment

2013

19. Does the institution have a Student Association/Council?

Yes ☒ No ☐

20. Does the institution regularly publish a college magazine?

Yes ☒ No ☐

21. Does the institution publish its updated prospectus annually?

Yes ☒ No ☐

22. Give the details on the progression of the students to employment/further study (Give percentage) for last three years

	Year 1 (%)	Year 2 (%)	Year 3 (%)
Higher studies	1.45	0.67	1.73
Employment (Total)	-	-	-
Teaching	2.80	6.67	5.78
Non teaching	-	-	-

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23. Is there a placement cell in the institution?

Yes

☐

No

☒

If yes, how many students were employed through placement cell during the past three years. *NIL*

1	2	3

24. Does the institution provide the following guidance and counselling services to students?

Yes No

- Academic guidance and Counseling
- Personal Counseling
- Career Counseling

☒
☒
☒
☐
☐
☐

Criterion VI: Governance and Leadership

1. Does the institution have a functional Internal Quality Assurance Cell (IQAC) or any other similar body/committee

Yes

☒

No

☐

Steering Committee (NAAC)

2. Frequency of meetings of Academic and Administrative Bodies: (last year)

Governing Body/management	<i>Several meetings (government)</i>
Staff council Meeting for various purposes	<i>14</i>
IQAC/or any other similar body/committee	<i>Steering committee*</i>
Internal Administrative Bodies contributing to quality improvement of the institutional processes. (mention only for three most important bodies)	<i>1. Admission Committee</i> <i>2. Development Committee</i> <i>3. Library Committee</i>

** Please see Part II: The Evaluative Report, CRITERION VI: GOVERNANCE & LEADERSHIP, Section 6.1, Institutional Vision and Leadership, Question 3, Pp.93-94.*

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3. What are the Welfare Schemes available for the teaching and non-teaching staff of the institution?

Loan facility

Yes		No	☒
-----	--	----	-------------------------------------

Medical assistance

Yes		No	☒
-----	--	----	-------------------------------------

Insurance

Yes	☒	No	☐
-----	-------------------------------------	----	--------------------------

Other (specify and indicate)

Yes		No	☒
-----	--	----	-------------------------------------

4. Number of career development programmes made available for non-teaching staff during the last three years.

NIL	NIL	NIL
-----	-----	-----

5. Furnish the following details for the past three years

- a. Number of teachers who have availed the Faculty Improvement Program of the UGC/NCTE or any other recognized organisation

6	Nil	4
---	-----	---

(will be produce as and when necessary)

- b. Number of teachers who were sponsored for professional development programmes by the institution

National

Nil	Nil	Nil
-----	-----	-----

International

Nil	Nil	Nil
-----	-----	-----

- c. Number of faculty development programmes organized by the Institution:

Nil	Nil	Nil
-----	-----	-----

- d. Number of Seminars/ workshops/symposia on curricular development,

Teaching- learning, Assessment, etc. organised by the institution

Workshop- 1	Seminar- 2	
-------------	------------	--

- e. Research development programmes attended by the faculty

Nil	Nil	Nil
-----	-----	-----

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f. Invited/endowment lectures at the institution *

Yes	☒	☐
-----	-------------------------------------	--------------------------

Any other area (specify the programme and indicate)

NIL	Nil	Nil
-----	-----	-----

* Altogether 103 lectures were delivered by resource persons and alumni. Out of this, 5 days were delivered by Dr. P. Milan Khangamcha, Department of Philosophy, Manipur University; 60 days by Mr. K. Purnachandra Singh, Resource Person on Educational Statistics; and 38 days by Rajkumar Suresh Singh, Alumni, D. M. College of Teacher Education on Research Methodology; all in M.Ed. course.

6. How does the institution monitor the performance of the teaching and non-teaching staff?

a. Self-appraisal

Yes	☒	No	☐
-----	-------------------------------------	----	--------------------------

b. Student assessment of faculty performance

Yes	☐	No	☒
-----	--------------------------	----	-------------------------------------

c. Expert assessment of faculty performance

Yes	☐	No	☒
-----	--------------------------	----	-------------------------------------

d. Combination of one or more of the above

Yes	☐	No	☒
-----	--------------------------	----	-------------------------------------

e. Any other (specify and indicate)

Yes	☐	No	☒
-----	--------------------------	----	-------------------------------------

7. Are the faculty assigned additional administrative work?

Yes	☒	No	☐
-----	-------------------------------------	----	--------------------------

If yes, give the number of hours spent by the faculty per week

18 hours approx.

8. Provide the income received under various heads of the account by the institution for previous academic session (2013)

Grant-in-aid

NIL

Fees

23,37,100/-

Donation

NIL

Self-funded courses

Computer Course

Any other (specify and indicate)

1,50,000/- from UGC for Library

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9. Expenditure statement (for last two years)

	Year 1 2012	Year 2 2013
Total sanctioned Budget	1,93,38,768	1,52,52,533
% spent on the salary of teaching and non-teaching employees	1,29,87,060 (67.16)	1,28,79,721 (84.44)
% spent on books and journals	-	1,50,000 (0.98)
% spent on developmental activities (expansion of building)	-	-
% spent on telephone	23,783 (0.12)	20,712 (0.14)
% spent on water	31,800 (0.17)	18,000 (0.12)
% spent on electricity	Borne by government	Borne by government
% spent on sports facilities	28,00,000 (14.48)	-
% spent on computer set (10) and Laptop	3,31,400 (1.71)	-
% spent on equipments for social science	1,70,000 (0.88)	-
% spent on smart board	3,00,000 (1.55)	-
% spent on projector	1,15,000 (0.59)	-
% spent on accessories of music lab.	2,50,000 (1.29)	-
% spent on Photostat copier	1,20,000 (0.62)	-
% spent on stabilizer	8,500 (0.04)	-
% spent on Biometric Time Attendance	78,725 (0.41)	-
% spent on research & scholarship (seminars, conferences, etc.)	-	-
% spent on travel	-	-
% spent on Govt. Revenue (from fees)	4,60,299 (2.38)	4,76,780 (3.13)
% spent on Non-Govt. Exp.	16,62,201 (8.60)	17,07,320 (11.19)
Any other (specify and indicate)	-	-
Total expenditure incurred	1,93,38,768	1,52,52,533

(Figures in parentheses indicate percentage)

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(Please see the details of the statement of Income & Expenditure in PART II: THE EVALUATIVE REPORT, CRITERION VI: GOVERNANCE AND LEADERSHIP, Section 6.5 Financial Management and Resource Mobilization, Question 4, pp.109-119)

10. Specify the institutions surplus/deficit budget during the last three years? (specify the amount in the applicable boxes given below)

	Surplus in Rs.	Deficit in Rs.
(2011) Year 1	NIL	NIL
(2012) Year 2	2,50,000	NIL
(2013) Year 3	1,53,000	NIL

11. Is there an internal financial audit mechanism?

Yes ☒ No ☐

12. Is there an external financial audit mechanism?

Yes ☒ No ☐

13. ICT/Technology supported activities/units of the institution:

Administration	Yes	☒	No	☐
Finance	Yes	☐	No	☒
Student Records	Yes	☒	No	☐
Career Counseling	Yes	☐	No	☒
Aptitude Testing	Yes	☐	No	☒
Examinations/Evaluation/	Yes	☐	No	☒
Assessment	Yes	☐	No	☒
Any other (specify and indicate)	Yes	☐	No	☐

14. Does the institution have an efficient internal co-ordinating and monitoring mechanism?

Yes

☒

No

☐

15. Does the institution have an inbuilt mechanism to check the work efficiency of the non-teaching staff?

Yes

☒

No

☐

16. Are all the decisions taken by the institution during the last three years approved by a competent authority?

Yes

☒

No

☐

17. Does the institution have the freedom and the resources to appoint and pay temporary/ ad hoc / guest teaching staff?

Yes

☒

No

☐

The College pays honorarium for non-teaching staff engaged as stop-gap arrangement from time to time, but for the appointment of regular ad hoc/guest/temporary teaching and non-teaching staff, the State Government is the authority.

18. Is a grievance redressal mechanism in vogue in the institution?

a) for teachers

Yes

b) for students

Yes

c) for non - teaching staff

Yes

19. Are there any ongoing legal disputes pertaining to the institution?

Yes

☐

No

☒

20. Has the institution adopted any mechanism/process for internal academic audit/quality checks?

Yes

☒

No

☐

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With a view to ascertaining whether the organizational goals and objective, vision and mission are more or less able to attain, the College attempts to identify the strengths and areas of concern and to enhance quality and standard of teacher education.

The College attempts to identify its achievement arbitrarily and narrowly on the basis of the performance of the students and teachers. Of course, learning outcome is the results of the efforts of the students and teachers, in which the teachers are most important input for optimum learning outcomes. Therefore, there would always be high correlation between the performance of the educators and that of the educands. Their performances are relatively identified with the help of the "Internal Efficiency" analysis of the system, which is determined through the "input-output ratio" in terms of the number of students enrolled (input), the number of dropouts, the number of students appeared in the examinations, and the number of passed out (output). Depending upon the collective performance, reinforcement is given.

The performance of the teachers is also examined through their self-appraisal report submitted every year, using the UGC format. On the other hand, it is an understanding among the head of the institution, teachers, students, and staff that whenever any member of the staff or any alumni or individual wish to audit classes; whether it may be in ICT related or library or in any subject of their interest; they may do so informally for self-enrichment, improvement and acquisition of knowledge and skills in any area of interest without any obstruction for which there will be no assessment and award of grade.

21. Is the institution sensitised to modern managerial concepts such as strategic planning, teamwork, decision-making, computerisation and TQM?

Yes

☐

No

☒

Criterion VII: Innovative Practices

1. Does the institution has an established Internal Quality Assurance Mechanisms?

Yes

☐

No

☒

2. Do students participate in the Quality Enhancement of the Institution?

Yes

☒

No

☐

Self – Appraisal Report, D.M. College of Teacher Education, Imphal

3. What is the percentage of the following student categories in the institution?
2013-2014 session

Category		B.Ed.				M.Ed.			
		Men		Women		Men		Women	
		N	%	N	%	N	%	N	%
a	SC	4	1.74	6	2.61	-	-	1	2.86
b	ST	48	18.69	36	15.65	3	8.57	12	34.29
c	OBC	26	11.30	30	13.04	5	14.28	3	8.57
d	MOBC (Muslim)	1	0.44	2	0.87	1	2.86	3	8.57
f	Physically challenged	1	0.44	1	0.44	-	-	-	-
g	General Category	34	14.78	45	19.56	2	5.72	5	14.28
h	Any other (Sports)	-	-	1	0.44	-	-	-	-
Sub-Total		109	47.39	121	52.61	11	31.43	24	68.57
Total		230 (100%)				35(100%)			

4. What is the percentage of the staff in the following category?

Category		Teaching staff	%	Non-teaching staff	%
a	SC	-	-	-	-
b	ST	-	-	1	9.09
c	OBC	-	-	1	9.09
d	Women	11	50.00	3	27.27
e	Physically challenged	-	-	-	-
f	General Category	11	50.00	6	54.55
g	Any other (specify)	-	-	-	-

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5. What is the percentage incremental academic growth of the students for the last two batches?

Batch I= 2012-13 and Batch II= 2013-14.

B.Ed.

Category	Batch I				Batch II				Incremental Academic Growth			
	At Admission		On Completion		At Admission		On Completion		At Admission		On Completion	
	N	%	n	%	n	%	n	%	n	%	n	%
SC	5	2.28	3	1.73	10	4.35	4	2.12	5	2.07	1	0.39
ST	63	28.77	48	27.75	79	34.35	64	33.86	16	5.58	16	6.11
OBC	31	14.16	28	16.18	59	25.65	50	26.45	28	11.49	22	10.27
Physically challenged	1	0.45	1	0.58	2	0.87	2	1.06	1	0.42	1	0.48
General Category	119	54.34	93	53.76	79	35.35	68	35.98	-40	-19.99	-25	-17.78
Any other (Sports)	-	-	-	-	1	0.43	1	0.53	1	0.43	1	0.53
Total	219	100	173	100	230	100	189	100	-	-	-	-

M.Ed.

Category	Batch I				Batch II				Incremental Academic Growth			
	At Admission		On Completion		At Admission		On Completion		At Admission		On Completion	
	N	%	n	%	n	%	n	%	n	%	n	%
SC	-	-	-	-	1	2.66	1	3.03	1	2.86	1	3.03
ST	11	31.44	8	25.81	15	42.86	15	45.46	4	11.42	7	19.65
OBC	12	34.28	11	35.48	12	34.28	11	33.33	0	0-	0	-2.15
Physically challenged	-	-	-	-	-	-	-	-	-	-	-	-
General Category	12	34.28	12	38.71	7	20.00	6	18.18	-5	-14.28	-6	-20.53
Any other (Sports)	-	-	-	-	-	-	-	-	-	-	-	-
Total	35	100	31	100	35	100	33	100	-	-	-	-

PART-II
THE EVALUATIVE REPORT

Part II: The Evaluative Report

Criterion I: Curricular Aspects

1.1 Curricular Design and Development

1. State the objectives of the institution and the major considerations addressed by them? (Intellectual, Academic, Training, Access to the Disadvantaged, Equity, Self development, Community and National Development, Issue of ecology and environment, Value Orientation, Employment, Global trends and demands, etc.)

The objectives of the College are the following:

- i. *To manage the College with a vision of transparency, enterprise, imagination and creativity.*
- ii. *To provide equal education opportunities to all without distinction of caste, class, creed and religion, community, language and socio-economic status and to safeguard the interests of the weaker sections of the society.*
- iii. *To utilize the available physical and financial resources judiciously.*
- iv. *To provide effective teaching and learning, evaluation and feedback.*
- v. *To undertake curricular and co-curricular activities effectively.*
- vi. *To minimize input and maximize output.*
- vii. *To equip prospective and in-service student teachers with sufficient theoretical and practical knowledge and skills of strategies, tactics, methods and techniques of teaching and research.*
- viii. *To help increase the employability of the trained teachers.*
- ix. *To help clear the backlog of untrained teachers.*
- x. *To provide ICT related knowledge and skills.*
- xi. *To enable student teachers to apply the psychological principles and findings in the teaching-learning situations and to make them aware of how to deal with children of different abilities in the classrooms.*
- xii. *To promote empirical and conceptual interdisciplinary research and to produce high quality research studies.*
- xiii. *To enable student teacher to meet the demands of the society and global needs in the field of teacher education.*

(For Purpose, Vision, Mission, and Value, Please see PART II: THE EVALUATIVE REPORT, CRITERION VI: GOVERNANCE AND LEADERSHIP, Section 6.1 Institutional Vision and Leadership, Question 1, pp.92-93).

2. Specify the various steps in the curricular development processes. (Need assessment, development of information database pertaining to the feedback from faculty, students, alumni, employers and academic experts, and formalizing the decisions in statutory academic bodies).

Since the development of curriculum has been completely centralized by the Manipur University for both the courses of B.Ed. and M.Ed., the College is not known the way in which the curriculum was formulated.

3. How are the global trends in teacher education reflected in the curriculum and existing courses modified to meet the emerging needs?

Certain global trends are incorporated in the teacher education curriculum.

For instance, the areas which have been reflected in the curriculum are : innovations in educational technology, pedagogy of teaching, modern approaches to teaching mathematics, economic analysis of education, educational and psychological measurement and evaluation, the use of language and psychological labs, population education, scientific management, micro-teaching, research methodology and value-based education.

Curriculum modifications and revisions were entirely the full responsibility of the University. No academic freedom.

4. How does the institution ensure that the curriculum bears some thrust on national issues like environment, value education and ICT?

Considering the prescribed curriculum, it bears certain thrusts on environment, ICT and value education.

5. Does the institution make use of ICT for curricular planning? If yes give details.

The College uses the available ICT in curriculum transaction. It is not known how far the University used ICT in curriculum planning.

1.2 Academic Flexibility

1. How does the institution attempt to provide experiences to the students so that teaching becomes a reflective practice?

The College tries to provide experiences to the students so that teaching becomes a thoughtful practice and they seem to be realized it through various learning experiences, inter alia, among other things, that :

- i. *Micro-teaching sessions*
- ii. *Pre and post-practice teaching sessions*
- iii. *Various programs of scholastic and co-scholastic activities*

2. How does the institution provide for adequate flexibility and scope in the operational curriculum for providing varied learning experiences to the students both in the campus and in the field?

Classroom experiences

- *Optimum teaching-learning*
- *Evaluation and feedback*
- *Optimum utilization of available ICT*
- *Discussion*

Campus Experiences

- *Visit to the library*
- *Friendly association among students*
- *Having a cup of tea in the College canteen*
- *During College week, a number of co-curricular activities like games and sports, debate, recitation, ex-tempore speech, story telling, music, dance, drama, drawing, painting, etc.*
- *Get-together functions*

3. What value added courses have been introduced by the institution during the last three years which would for example: Develop communication skills (verbal & written), ICT skills, Life skills, Community orientation, Social responsibility etc..

- i. *To provide ICT skills, a computer lab has been set up in which 30-35 students are taught ICT knowledge and skill from 9.15am to 10.00 am everyday.*
- ii. *To develop language proficiency, students are taught English language in the Language Lab.*

4. How does the institution ensure the inclusion of the following aspects in the curriculum?

- i. *Interdisciplinary/Multidisciplinary*
The interdisciplinary approaches has been adopted in both the curriculum and syllabus of B.Ed. and M.Ed. as given below:

B.Ed. Course :

Paper I : Teacher in Emerging Indian Society

It deals with philosophical and sociological approaches.