



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>DM COLLEGE OF TEACHER EDUCATION</b>
<ul style="list-style-type: none"><li>• Name of the Head of the institution</li></ul>	Dr. R.K. Lokendra Singh	
<ul style="list-style-type: none"><li>• Designation</li></ul>	Principal in charge	
<ul style="list-style-type: none"><li>• Does the institution function from its own campus?</li></ul>	Yes	
<ul style="list-style-type: none"><li>• Phone no./Alternate phone no.</li></ul>	03852444978	
<ul style="list-style-type: none"><li>• Mobile No:</li></ul>	7005214200	
<ul style="list-style-type: none"><li>• Registered e-mail</li></ul>	dmcte.imphal@gmail.com	
<ul style="list-style-type: none"><li>• Alternate e-mail</li></ul>	rklokendrainp@gmail.com	
<ul style="list-style-type: none"><li>• Address</li></ul>	D.M. University Campus, Thangmeiband, Imphal	
<ul style="list-style-type: none"><li>• City/Town</li></ul>	Imphal	
<ul style="list-style-type: none"><li>• State/UT</li></ul>	Manipur	
<ul style="list-style-type: none"><li>• Pin Code</li></ul>	795001	
<b>2.Institutional status</b>		
<ul style="list-style-type: none"><li>• Affiliated / Constitution Colleges</li></ul>	Teacher Education	
<ul style="list-style-type: none"><li>• Type of Institution</li></ul>	Co-education	
<ul style="list-style-type: none"><li>• Location</li></ul>	Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Manipur University				
• Name of the IQAC Coordinator	Dr. Aribam Dhaneshwari Devi				
• Phone No.	7005645994				
• Alternate phone No.	9436028840				
• Mobile	7005645994				
• IQAC e-mail address	dhanemakhan@gmail.com				
• Alternate e-mail address	dmcte.imphal@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://dmcte.ac.in/wp-content/uploads/2022/11/aqar20202021.pdf">https://dmcte.ac.in/wp-content/uploads/2022/11/aqar20202021.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://dmcte.ac.in/academic-calender/">https://dmcte.ac.in/academic-calender/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.59	2016	19/01/2016	18/01/2021
Cycle 2	B+	2.55	2024	03/01/2024	02/01/2029
<b>6.Date of Establishment of IQAC</b>			12/09/2013		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
D.M.College of Teacher Education	workshop	SCERT	NOVEMBER ,2023	2,15,000
D.M.College of Teacher Education	Awareness Program	Directorate of University and Higher Education ,Gov.of Manipur	2023	25000

<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>		
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>		
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>		
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>			

<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>
1.29th Nov.2023: One Day Program on Capacity building of student teachers were organized jointly with Department of social welfare Government of Manipur, Guidance and Counseling cell and IQAC-DMCTE.This program could enlightened students regarding the responsibilty of teachers for caring school students in the direction of proper mental health and child care. It immensely helps

to give awareness of dealing children beyond curriculum.

2.16th Feb 2024: One Day awareness program on " Counselling of Adolescence during crises time" were organised by Directorate of University and higher Education Gov. of Manipur

3. 8th and 9th March 2024: Two Days State level Seminar on the topic " Alignment of Teacher Education with school Education as per NEP-2020" sponsored by Directorate of SCERT, Government of Manipur was organized by IQAC.DMCTE. This program aimed to formulate a positive wave form with the existing pedagogical challenges with the implementation of NEP-2020. Further this seminar could call up many positive thoughts to empower teacher education for quality upgradation of school education as well as teachers professionalism

4. 21st March 24: "One day awareness on ABHA creation" was organized by IQAC with fully sponsorship of Ayusman Bharat Digital Mission Manipur. This program could highlight public awareness regarding the health related problem management for direct linking of individuals' personal information with digital platform of health directorate or any hospital for immediate registration.

5: 4th May 2024: "One Day Sensitisation Program on LOCF and CBCS" was organised by IQAC at institutional level. This program gave details of learning outcome current framework and choice based credit system and its merits. Further as a product of this discussion college decided to review the curriculum and to give suggestion to M.U.

## **12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Reconstruction of class-time table according to the specialty of teacher and student feedback	<p>The first task of IQAC at the beginning of academic session to reconstructed the class time table for B.Ed. and M.Ed. based on the specialty of teacher. In addition to it, student had suggested about the retention or change of the subject teacher. Further some subject may need additional contact hours which some subject may need to reduce time. In this regard, reconstruction of time table is advised to reconstruct.</p>

Designing of strategy and class delivery style in B.Ed/M.Ed	Now-a-days, Classroom interaction demands systematic change based on good communication, blended and production of various sources of knowledge reference to the curriculum, IQAC, with co-operation of teachers begin to monitor those aspects for the welfare of the students.
Organisation of Seminars on Academic writing & finding out researchable topic for M.Ed.	For M.Ed. students, their aim is to promote the research attitude and ability. In this regard, writing skills on academic writing were taken up as a necessary part of the course. Beyond the curriculum guidelines, to make the research work of them more extendable in their future, departmental research committee is to advise for formulation of new researchable topics.
Designing of teaching learning resources with various skills of B.Ed. courses.	With the fast technological up gradation, use of learning resources with impact in the class room is required. Therefore, designing and preparation of learning resources for making the classroom more experiential learning based and collaborative teaching style is promoted through group discussion and preparation.
Discourse on NEP - 2020 about its relevance, opportunities and challenges in Teacher Education in Manipur	From this year 2021, the state of Manipur have adopted NEP 2020 in undergraduate degree courses, while in school education and teacher education remained unchanged. In this regard, IQAC, advised all teachers to discuss NEP 2020 regularly to connect it with the changing platform of

	teacher education as well as for school education.
Discussion on Examination system of B.Ed. about its strength and weakness - B.Ed. / M.Ed.	<p>IQAC endorses its democratic suggestion to all teachers for a complete relooking the process of examination specially in the direction of Internal Assessment Marking system of B.Ed. and its examination question system.</p> <p>Many suggestions had given personally submit in Manipur University to minimize the ambiguity in the system.</p>
Orientation of Newly appointed teachers	Newly recruited teachers needs to align their individual capacity to the institutional behavior. In this regard, IQAC collectively exercise the awareness program about the curriculum, roles and responsibility of teachers of the college.
Organisation for talk on life skills for trainees	IQAC has suggested to organized internal session of interaction and demonstration on the nature of personality development of student trainees. The core issues of life skills of students that are demanded in this present day life are suggested to organize regularly beyond the curriculum.
Induction / Orientation of newly admitted student teachers	<p>Induction/orientation of students is highly essential before the beginning of the formal classes. Therefore, IQAC always take the major responsibility to give the strict modality of the college.</p> <p>Further, all students will be given awareness about the curriculum transaction and their necessary manner, duty to make</p>

	them success without hurdles.
School Exposure Internship Program and evaluate the report submitted by trainees	<p>A four week school exposure programme for B.Ed. II semester will be always arranged by IQAC.</p> <p>Definitely, IQAC will give detail guidelines to care about all the instruction provided to them with the active co-operation of teachers. After the end of the programme, report should be submitted to the concerned teachers for further improvement works.</p>
Arrangement of taking class for Internally displaced persons by teachers and students trainees	This academic year witnessed a peculiar opportunity that IQAC honestly advise some selected teachers to outreach their expertise to teach internally displaced students staying at the selected dormitory/camp.
Discussion on Indian knowledge system	Now the issue of Indian knowledge system to academic institutes of India becomes core issue after implementation of NEP 2020. Thus, beyond curriculum, IQAC have taken the responsibility to organize one-day awareness programmed on Indian knowledge System for our trainees.
Approach for remedial class for academically weak In-service trainees.	IQAC take a major responsibly to make an arrangement for remedial classes for the old In-Service teacher trainees who have the difficulties to learn in the classroom. In this regard, IQAC reflected the time period of Remedial Classes in normal class - time table for those trainees.
13. Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2023-2024	10/01/2025

**15. Multidisciplinary / interdisciplinary**

Not applicable

**16. Academic bank of credits (ABC):**

As an initiative of the Government of Manipur for the Implementation of NEP-2020 by the DUHE, All the colleges of Manipur were given awareness of NEP-2020 from the year 2020 (NOV.). In parallel to the initiative of state Gov. decisions, MU also introduced the implementation process of NEP-2020 from the year 2022( order no-372 dated 14th June, 2022) As directed by the NEP-2020 all the college affiliated to M.U were ordered to participate ABC from the academic year----2022- In this line of program of action of M.U, D.M.C.T.E have also participated ABC from the beginning till now. The total no. of students participated in ABC is--149-

**17. Skill development:**

D.M.College of Teacher Education ,Imphal had continuously been extending program on life skills during the regular period of academic session. The skill components were extensively provided into two components i.e. soft skills and hard skills. Soft skills: In addition to the curricular transaction , communication skills, teaching skills and life skills were demonstrated by the teacher concerned and the same performance from the student trainee side were observed. Based on their performance extra effort were given by the teachers to reach the expectation level of the skill. Hard skill: Re-organisation of learning resources such as artifacts, models were taught for its comprehensive designing and preparation. In addition to this external resource persons were invited to demonstrate their skills in the classroom.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**



The Indian knowledge system is a part and parcel during the process of teaching learning in DMCollege of teacher Education. Language specially the mother tongue of the students are encouraged to be spoken and utilised in the college .The local knowledge system like holistic health and wellness activities are incorporated from time to time whenever the requirement is called for. Enhancement of culture through inter house competitions is conducted. local traditional dances, songs, folklore are incorporated in the competition .Traditional Indian knowledge of environmental conservation and sustainability are incorp[orated from time to time. In music and Arts and aesthetic classes, there is a boost for inclusion of folklore and appreciation of folk art. The college has also developed a local herb garden to sensitize the students about local herbs and its usages.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

. DMCTE being an affiliated college to M.U., the curriculum and syllabus design by M.U is strictly followed by DMCTE. The present curriculum and syllabus of B.ed are designed on the basis of LOCF . Hence the transactional model of the content element of the syllabus are based on learning outcome and the corresponding credits with predefined contact hours . The co-scholastic component of the course are actually evaluated on the basis of grading system.

#### 20.Distance education/online education:

Nil

### Extended Profile

#### 1.Programme

1.1

2

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1

371

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2

50

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

172

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1

25

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2

47

Number of Sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1  
Number of courses offered by the institution across all programs during the year

2

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1  
Number of students during the year

371

File Description	Documents
Data Template	<a href="#">View File</a>

2.2  
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

50

File Description	Documents
Data Template	<a href="#">View File</a>

2.3  
Number of outgoing/ final year students during the year

172

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1  
Number of full time teachers during the year

25

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	47
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	10690832
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	66
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

D.M. College of Teacher education always practices its own way of curriculum planning for both B.Ed. and M.Ed. courses for every year. For B.Ed. course the primary thrust is given to execute regular class transaction with simply defined points to ensure in-service teachers makes themselves capable of meeting curriculum load. In addition to it many new component involved in school education which are recommended by NEP - 2020 are also discussed,. Its aim is to motivate teacher trainees to align them with future perspectives of Education. The above tasks have been designed with academic committee in collaboration with IQAC. For M.Ed. course, research methodology, reviews of articles and references were proposed to be mandatory in addition to the normal class transaction. Furthermore, teachers are advised to give their work more on UGC - NET /JRF model of question analysis and preparation in M.Ed. II years to enrich the knowledge to all students for getting them easier way in the said examination. The model of curriculum transaction is always attempted to be a holistic

approach with the development of critical thinking, innovation and pedagogical skill beyond the curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://dmcte.ac.in/wp-content/uploads/2022/01/medsylla.pdf">https://dmcte.ac.in/wp-content/uploads/2022/01/medsylla.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Towards the direction of maintaining smooth functioning of academic activities, curriculum transaction and students , quality bench mark are set up by the college. To promote these parameters academic .To promote these parameters academic calendar is very pivotal as a guiding principle of all student related activities.

In this regard, remedial classes were taken up by teachers for those students who found weak in knowledge domains shown in home assignments. Further unit test /class test were conducted and in response to the outcome of the students, revision and remedial classes were conducted.

This institution regularly monitor attendance, examination performance of students because internal assessment of every subject area encompasses marks secured by students

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://dmcte.ac.in/wp-content/uploads/2022/05/ac20232024.pdf">https://dmcte.ac.in/wp-content/uploads/2022/05/ac20232024.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating**      **A. All of the above**

**University Setting of question papers for  
UG/PG programs Design and Development  
of Curriculum for Add on/ certificate/  
Diploma Courses Assessment /evaluation  
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

D.M.College of teacher Educationist affiliated to Manipur university and as such the curriculum framed by Manipur University is strictly implemented by college. In the present prescribed curriculum and syllabus , the following criteria wise explanation are given as below referring to B.Ed syllabus–

Code: PE 06: Subject name: Gender School and Society

In this paper, teachers of this college, with utmost care explain the concept of gender sensitivity, importance of free from traditional misconception of misogynic social system. The homogeneous treatments to students irrespective of gender are emphasized. Further teacher have the opportunity to deliver the role of gender coherency for social binding in school.

In optional paper, Education for peace

The human values of the global plate form is redefined and explain its importance .Collectively we learn that without preserving and protecting human values, no society can exist prosperously.

In EPC -04: Understanding self, the professional ethics of teachers, self are extensively defined. In this connection, teachers got ample of opportunities to train students for developing moral values, ethics. Furthermore, college developed its own code of conduct under expert ethics committee.

In optional Paper of environment education, the model translation of thought and ideas of our environment to school is transacted in detail. The collective efforts and shared responsibility are efforts and responsibility are highlighted to manage sustainability to our society. Indeed, this paper inculcates the essence of the concept of sustainability to our work

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

371



File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://dmcte.ac.in/important-policy-documents/">https://dmcte.ac.in/important-policy-documents/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**200**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

75

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In M.ED Courses. some intelligent students are always identified based on their capacity of achievement in the class. For such students teachers are always spare their extra time to help in the approach of research methodology, framing of research problems and review of different related literature. Furthermore , NET and JRF test papers were discussed to enable them success in such examination.

In case of the B.Ed students, young freshers are motivated either to continue in their education or to appear for CTET to make them eligible for appearing the recruitment of kendriya Vidyalayaor Navodaya Vidyalaya. In addition to the course, interested students to primary education ,concerened teacher always provided concept of early childhood care education.

In case of slow learners remedial classes are conducted as and when required.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
371	25

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric learning methods like workshops, seminars, film shows, group discussions, field trips, institutional visit, slide shows, case study, Action research based research projects, internship, Online learning systems, blended mode of learning like using Google-meet platforms adopted by the Department of University and Higher Education, Govt. of Manipur, etc. have been adopted in the College so far. Student-centric methods are an integral part of the pedagogy adopted by the faculty members for which the college provides all possible support such as:

- Smart classrooms
- Interactive projectors and smart boards
- Personal laptops for faculty
- Fully Wi-Fi campus
- Internet facility in all faculty cabins/room
- Facility to download e-resources through N-List

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

DMCollege of teacher education , being a lone government institution proving B.Ed to Pre-service and In-service teacher Education program , have an enriched infrastructure with ICT enabled tools such as classroom fitted with projectors , smart boards and digital studio. classrooms and digital studioavails wi-fi facilities, Faculties of DMCollege of Teacher Education , not much but a few used ICT while teaching. Some teachers used moodle for MLS and many used officially designated websites such as provided by NCERT,NCTE,UGC and other private stakeholders webpage. Latest information updates as well interaction with students are also practiced through available tools in the institution.Few teachers conduct online assessment during teaching learning to predict shortcomings of the learner and to take up necessary steps to upgrade the performance of slow learners.Some facilities available in the college are-----

#### Smart classrooms

- Interactive projectors and smart boards
- Personal laptops for faculty
- Fully Wi-Fi campus
- Internet facility in all faculty cabins/room
- Facility to download e-resources through N-List

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://dmcte.ac.in/instructional-transaction/">https://dmcte.ac.in/instructional-transaction/</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

235

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

DMCollege of Teacher Education is the pioneer of college of Teacher Education in the entire state of Manipur..It always maintains its quality in accordance with the guidelines issued by Manipur University.To exercise its best quality without any bias or subjectivity, internal assessment committee is always formed.for every academic year.The benchmark of the internal assessment include--the regularity of the students, performance in unit/monthly test/ prefinal list along with their participation level in college activities.

The committee had always big challenges to maintain the framework designed by Manipur University that internal assessment should not exceed the total of 75% of the total marks of the entire students..The documented and final score of the students can be seen by any of the student in the college.

In case of internship marks , internal examiner and external examiner deputed by Manipur University will look the marks carefully and submitted through the internal assessment committee. The process of awarding internal assessment mark is completely decentralised. transparent and valid as per the record of the students, In case of M.Ed Students their internal marks are based on seminar, dissertation viva and pre-final examination.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Office of the Principal in consultation with internal assessment committee laid down conditions for arrangement of alternative way of conducting internal examination for internal marks in respect of students who have the problems like -- ailing, maternity leave, out of station with intimation to the office etc.

For the academic year 2023-24 ,there were no application submitted to the office for the aggrieved students in regard to the failure of appearing internal examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Before the begining of new session IQAC always conveys a meeting of teaching staffs in presence of principal to discuss the distribution and stretegy of handling the papers entitled to the concerned faculties. On this day the curriculum of B.ED and M.Ed courses designed by Manipur University is thoroughly looked on the course outcome of the paper that is to be handled by the teachers. If any confusion or the expected uncertainty in the

exercise of the learning outcome ,teachers always tabled the matter in front of all the teachers. In this regard every teachers have full awareness of the course outcome as well as learning outcome of the subject papers before they begin to teach the paper. Similarly on the orientation /induction of every newly admitted student of B.Ed and M.ED ,the curriculum of their respective courses were discussed with the faculty members using ppt. as well as descriptive presentations. Therefore students are also able to understand the course outcomes of every paper before the end of the course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://dmcte.ac.in/m-ed/">https://dmcte.ac.in/m-ed/</a> <a href="https://dmcte.ac.in/b-ed/">https://dmcte.ac.in/b-ed/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

D.M.College of Teacher Education ,Imphal have two programmes B.Ed and M.Ed. B.Ed program is studied by fresh students and in service graduate teachers deputed by Directorate of School Education, The program outcomes of B.Ed is well explained to them while achievement of course outcomes are checked by concerned teachers in their respective subject areas. The major window of providing evaluation are performance in assignment, interaction and skill of pedagogy and classroom management. Furthermore , school internship program helps both students and teachers to find out wheather the outcomes are achieved or need to be improved

For M.Ed course,teachers will always care to connect the course outcomes and the performance of students. The dimensions of evaluation are basedon the performance of the seminar given, classroom interaction academic writing and performance in unit/monthly test.

Based on the result of evaluation teachers also attempted to improve their weakness level to handle students as well as to change their model of evaluation..



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

172

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://dmcte.ac.in/wp-content/uploads/2022/06/ssss20232024.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The outreach activities organized by DM College of Teacher Education during the state turbulence of 2023 played a vital role in sensitizing students to social issues and fostering a sense of community responsibility. These initiatives were designed to provide immediate assistance to affected individuals while offering students an opportunity to engage with real-world challenges.

For instance, the visit to Yaibilen Children Home in Keibi allowed students to interact with children impacted by conflict, raising awareness about the importance of supporting vulnerable populations. Relief distribution programs in Kakching and Wabagai camps addressed urgent needs for food, medicine, and other

essentials, demonstrating the significance of timely interventions. Similarly, the distribution of winter supplies at Phayeng Relief Camp underscored the value of understanding and addressing seasonal hardships faced by displaced communities. Financial assistance to hospitals emphasized the critical role of supporting healthcare during crises.

These activities not only exposed students to the realities of societal issues but also inspired them to take collective action toward community development. By participating actively in these programs, students developed empathy, leadership skills, and a commitment to service. The outreach efforts served as a practical learning experience, aligning academic knowledge with social responsibility and fostering holistic personal and professional growth?.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

350

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

DMCTE ,Imphal have adequate facilities and infrastructure supports for running B.Ed and M.Ed programe. The classroom available for M.Ed and B.Ed have moderate range of infrastructure with some smart boards, computers and audio system.The Post graduate block i.e M.Ed classroom are hygienic, eco fgriendly and have inbuilt I.T. facilities. The hallmark of the institute is the dynamicity of having blended model with the support of computer, cultural, Digital, Psychological, language, science and social science laboratories. The uniqueness of cultural laboratories enables studens of diverse culture to relook into one anothers' culture. It can modify the theoritical concept into visual perceptions. The computer laboratory which has more than 35 systems give opportunities to all willing students to practice as well as to learn its usage. Psychological lab and science lab even though small, has the strength to show the practical experiences related to the use of tools ,inventories and scientic apparatus.The beautiful and eco-friendly landscape of outdoor lawn with many trees gives the environment friendly atmosphere. Two indoor halls give the facilities to all students to perform fitness program and co-curricular activities in sports and cultural showsase.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

DMCTE have two halls for performing cultural and sports activities respectively. In the indoor hall 1, all the cultural and literary activities are shown for a healthy competitions among the different four houses of the college. In such activities - music dance, recitation, drama, quiz, debate etc. had been performed annually. In hall 2, all the indoor games-badminton, table tennis, carrom, chess, Yoga and gymnasium etc. had been continuously played by trainees. This college has a small lawn which gives the facilities of playing volley ball. Outside the college campus, a large playfield is available for outdoor games.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1457687

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Institution has adopted semi automation of library using Integrated Library Management System(ILM) . At present library of the college is operating with the software provided by INFLIBNET by its SOUL version 3.0. Books available in the library are registered with coded accession no. and authors name . With the help of the information installed in the computer student has the easier way to pick out the books of their choice from the rack. Similarly the return books to the library can be rearranged based on the information from the system.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources



File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

136557

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

D.M.College of Teacher Education updates its ICT facilities available in the institution from year to yearbasis based on the requirements. The institution purchasaed ICT equipments including desktop computers, projection system comprising of projectors and smart boards and language lab accessories. ICT lab is equipped

with 26 computers system installed with window 7 operating system to support a mastery of basic ICT skills for students. All the computers are actively working with wi-fi enabled system. In addition to the system, the college library has extra wi-fi support system from other sources provided by private partner, Leishang with a frequency band of 1mbps-HP. Further library system is automated with Authors, Book's name and actively working on INFLIBNET-soul 3.0. This platform enhances the capacity of finding the books about its whereabouts and availability to all users.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1457687

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a policy for maintaining and utilising physical , academic and support facilities.

**Laboratory:** Separate computer, cultural , digital psychological , language, science and social science laboratories are maintained according to the requirement of the institution.

**Library:** The library advisory committee monitors the overall development. Student and staff visit list , books and other materials borrowed are all recorded. Initiative purposes for availability of journals, books, newspapers, magazines and also various recommendations are taken into action.

**Sports Complex:** Indoor and Outdoor sports facilities are available in and outside the institution. Activities such as table tennis, chess, badminton etc are performed in the indoor hall of DMCTE. Activities such as tug of war, javlin throw, shot put football etc are played at the at the sport field outside the campus.

**Computers:** The institute has well computer lab with 26 numbers in total. Latest configured desktops with uninterrupted power supply is provided.

**Classroom:** Classrooms are allocated as per the strength and specialisation of the students separately for B.Ed and M.Ed. course. Time table and other documents related to classes is displayed at classroom entrance. All classroom are well ventilated with smart board, LCD projectors with wi-fi facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://dmcte.ac.in/important-policy-documents/">https://dmcte.ac.in/important-policy-documents/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

170

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

19

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

19

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**D. Any 1 of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

19

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college has a students' council/ students' representation/ students' union who are selected from among the BEd 1st semester student-teachers through election. The student-teachers who have to contest election should have 75% attendance and those below 75% attendance cannot stand for election. The portfolios for which election held are- a) General Secretary, b) Finance Secretary, c) Social and Culture Secretary,,d) Debate and Extension Secretary,5) Ladies Common Room Secretary, e) Boys' Common Room Secretary,f) Magazine Secretary etc.

In most cases, the portfolios are either contested or uncontested. But last year , te post of General Secretary was contested between two student-teachers of BEd semester.

After the election, the faculty members were made in charge of the various portfolios which in turn will help in the organisation of various co-curricular activities in the college.

These secretaries along with the student-teachers help the faculty members in the smooth conduct of the various activities like the observation of National Voters Day, Patriots' Day , World Environment Day etc.

1

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

3



File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association of DMCTE was registered on 28th july 2023. The registration of the Alumni was undertaken under the initiative of the Alumnain association. The financial requirements of the registration was bear by the association itself. Even during the golden jubilee celebration of the college, the alumni association took the responsibility of mobilising all the alumnai to participate and involve in almost all the program . The Alumni association took over the responsibility of managing and updating the cultural museum which is inside the college campus. The Alumnai members intiate the process of developing medicinal plant garden.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs  
(INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Mission and Vision of the college is to bring academic excellence to our college. The mission of DMCTE is to attain a higher level of academic excellence, access and equity in the area of teacher education by providing various productive, value based and quality oriented teacher education programme to both the in service and the pre service student teachers. Our mission is to share the development of a knowledge based society in Manipur by encouraging and promoting research activities, materials development and faculty development programmes. In accordance with this, the college conducted faculty development programmes. Another mission and vision is to guide student teachers to develop an insight into the vital relationship of a child's life and community. Therefore community programme is conducted with visits to locality and schools. Stakeholders meeting is also organised to bring out fruitful commitment to the overall mission and vision of the college.

File Description	Documents
Paste link for additional information	<a href="https://dmcte.ac.in/mission-of-this-college/">https://dmcte.ac.in/mission-of-this-college/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management can boost motivation and job satisfaction. D M college of Teacher Education encourages autonomy and experimentation which leads to innovative solutions and ideas. The college has many committees and clubs/cells which look after the overall administration and co scholastic activities. The many cells are Eco cell, Women cell, Guidance and counselling cell, Student progress cell, LIBRARY COMMITTEE / RESEARCH COMMITTEE, Academic committee, Examination committee, Record management committee, Infrastructure committee, and Laboratory committee. There is participative management in the college, as students representative are elected through democratic voting. Teachers are allotted different portfolios like sports, HOUSE MENTORS, CULTURAL, LITERARY, Magazine, Ladies common room, gents common room, college community service etc to give them autonomy

in order to carry out their responsibilities fruitfully.

File Description	Documents
Paste link for additional information	<a href="https://dmcte.ac.in/organizational-structure-of-dmcte/">https://dmcte.ac.in/organizational-structure-of-dmcte/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

DMCTE is the only lone Government Teacher Education college offering B.Ed and M.Ed courses to both pre-service and in-service teachers, The intake capacity of the college is 50 for M.Ed and 150 for B.Ed. The institution has formulated a comprehensive and progressive strategic plan for the year 2023-24 in tune with the vision and mission of creating an academic excellence with the promotion of social and human values. The objective is to become a leading teacher education college as a component of multidisciplinary degree college or ITEP to provide world class teachers who can lead the education sector with excellence. As DMCTE has a plan to upgrade eventually to a multidisciplinary degree college or ITEP as per NEP 2020, the upgradation in both the physical infrastructure and academic infrastructure is imperative. The College is trying to provide courses of study particularly Diploma in Early Childhood Education, Master of Philosophy (M.Phil.) in Education and Doctor of Philosophy (Ph.D.) Programme Education. In order to fulfil this strategic plan, the college is expanding its infrastructure and human resources to fulfill the requirements of the upgradation,

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://dmcte.ac.in/wp-content/uploads/2025/01/strategicplan20232024.pdf">https://dmcte.ac.in/wp-content/uploads/2025/01/strategicplan20232024.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient. Though the Principal is the head of the institution, different functioning of the college is assigned to various committees. Every committee or cell is assigned their respective tasks, responsibilities and duties. The committees and cells from time to time have meetings to discuss about issues and events that come up in the college. The appointment of the staff of the college is undertaken by the Government of Manipur, as DMCTE is under the Government of Manipur administration. As such, government service rule is followed in the appointment of the staff of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://dmcte.ac.in/organizational-structure-of-dmcte/">https://dmcte.ac.in/organizational-structure-of-dmcte/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

DMCTE has a welfare Association for teaching and nonteaching staffs. It has been constituted on 4th January 2023. The name of the welfare association is "the DMCTE Staff Welfare

Association. The staffs of DMCTE has an age-old tradition of donating/ contributing financially to any of the staff in need. Occassions like death of family members ,wedding in the family, newborn in the family are always given full support financially by all teaching and non-teaching staff. Free education or sponsorship to the education of the children of the non-teaching staffs are also contributed by some teaching staffs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

13

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The institute has appraisal system for its teaching and non teaching staff. To evaluate the performance of teaching and non teaching staff, specific areas are identified and assessed. Areas of improvements and outstanding contributions are from time to

time announced. THE PRINCIPAL EVALUATES THE STAFF MEMBER'S performance providing feedback and suggestions for growth. the self appraisal format is also obtained from the Dept of higher education, and all staff members submit this appraisal annually. the appraisal format of the college is based on communication clarity, setting realistic goals, teacher pupil relationship, use of ICT, maintenance of class discipline, lesson preparation, volunteering in remedial activities, gender equity and inclusiveness in class, maintenance of records, extension activities, teacher regularity, interpersonal relationship among staff. the strong points of the teacher is also noted. suggestions for improvement are given. For the non teaching staff, communication clarity, sincerity, obedience, punctuality, helpfulness, extension work, institution belongingness, volunteering, relationship with staff is assessed. strong points are applauded and suggestion for improvement is given as feedback. On top of this the college also submits its PAR annually.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution is under the govt. of Manipur and therefor the financial audit are done as per govt rules. On top of this the college also conducts internal financial audit from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

**NIL**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has its fund from the admission of the B.Ed and M.Ed students. These funds are utilised under different heads for the development of the students and also the co scholastic activities. The different heads are finance, cultural, literary, sports, magazine, ladies common room, gents common room. From time to time college activities and outreach programmes are carried out.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1.29th Nov.2023: One Day Program on Capacity building of student teachers were organized jointly with Department of social welfare Government of Manipur, Guidance and Counseling cell and IQAC-DMCTE.

2.16th Feb 2024: One Day awareness program on " Counselling of Adolescence during crises time" were organised by Directorate of University and higher Education Gov. of Manipur.

3. 8th and 9th March 2024: Two Days State level Seminar on the topic " Alignment of Teacher Education with school Education as



per NEP-2020" sponsored by Directorate of SCERT, Government of Manipur was organized by IQAC.DMCTE. This program aimed to formulate a positive wave form with the existing pedagogical challenges with the implementation of NEP-2020.

4. 21st March 24: "One day awareness on ABHA creation" was organized by IQAC with fully sponsorship of Ayusman Bharat Digital Mission Manipur.

5: 4th May 2024: "One Day Sensitisation Program on LOCF and CBCS" was organised by IQAC at institutional level. This program gave details of learning outcome current framework and choice based credit system and its merits. Further as a product of this discussion college decided to review the curriculum and to give suggestion to M.U.

File Description	Documents
Paste link for additional information	<a href="https://dmcte.ac.in/wp-content/uploads/2022/06/atr2324.pdf">https://dmcte.ac.in/wp-content/uploads/2022/06/atr2324.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college reviews its teaching learning process regularly and it is reflected in the minutes of the meeting which is uploaded in the website of the college. The structures and methodologies of operation are closely monitor by the cell and its progress and remedials are from time to time intimated for improvement. The learning outcomes are tested and evaluated at periodic intervals through the many assessment mode like class test, seminar presentation, project work, home assignments and the pre final examination. Because of the ethnic clash which has been going on from 3rd May, 2023 till date there has been periodic disturbances in the academic atmosphere of the state. The IQAC from time to time has been monitoring the situation and intimating the Manipur University to give provision for the displaced students to appear their university examination from colleges situated in thier respective districts. On top of this the IQAC also monitors the overall students grievances and other matters related to the teaching learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://dmcte.ac.in/wp-content/uploads/2022/05/minutes2324.pdf">https://dmcte.ac.in/wp-content/uploads/2022/05/minutes2324.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is a principle that ensures fairness and equal opportunities for all genders. Recognising this fundamental principle, the institution had undertaken some initiatives to foster gender equity on campus.

The Women Cell of the college observed the International Women's Day in collaboration with Lions Club of Imphal Leimarol on "Sensitisation on Women Issues and Free Diabetic Detection".

The Trainees' Union Election allows the students of all categories

to contest for different portfolios like the General Secretary, Finance , Debate and Extension (Literary), Cultural , Ladies' Common Room , Boys' Common Room and Games and Sports . In games and sports, there are separate games for men and women. The secretaries worked under the supervision of two Teachers-in Charge for each portfolio. Thus, equal participation of all genders is encouraged.

Separate washrooms for gents and ladies as well as separate Ladies' Common Room and Boy's Common Room are provided.

In order to provide security to the teachers and students, a security guard is employed at the gate of the college and CCTV cameras are installed inside the college campus and classrooms to monitor any malpractices or misbehaviors. To ensure safety, proper lighting is also provided around the campus.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1SLs-nFQzeFqfbIASffQjz6tllhaGu5u0/view?usp=drive_link">https://drive.google.com/file/d/1SLs-nFQzeFqfbIASffQjz6tllhaGu5u0/view?usp=drive_link</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

In order to maintain an environment-friendly campus, the institution had taken up some initiatives. There is a Policy Document on Environment and Energy Conservation. The care-taker and sweeper of the college work with dedication to keep the campus green and clean. Cleanliness programs are conducted from time to time by the teacher-educators, non-teaching staff and student-teachers of B.Ed and M.Ed.

#### SOLID WASTE MANAGEMENT

For the proper solid waste management, strict instruction is given to the students through the code of conduct of the college. Dustbins are kept in every corner of the college, classrooms, laboratories, library and office Segregated dustbins for bio-degradable materials, glass, plastics, disposable materials are kept separately for proper disposal. A plastic bin is installed in the college campus. The collected solid waste materials of the college including from the hostel are disposed off in proper places.

#### E-WASTE MANAGEMENT:

Electronic waste is a growing concern. To reduce chemicals from polluting the surrounding and reduce exposure to harmful substances that can cause serious health issues, the institution has taken up some initiatives. Old computers, laptops, peripherals from computer laboratory, televisions, printers, projectors, broken electronic devices, etc. are kept in a separate room for proper disposal

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://drive.google.com/file/d/1tU6Dtvct1BQaLEyMnKsTiLc-RMc9EBLO/view?usp=drive_link">https://drive.google.com/file/d/1tU6Dtvct1BQaLEyMnKsTiLc-RMc9EBLO/view?usp=drive_link</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting** C. Any 2 of the above

**Bore well /Open well recharge Construction  
of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**B. Any 3 of the above**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**B. Any 3 of the above**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**This report highlights some of the initiatives undertaken by the institution to provide an inclusive environment.**

**During the college week, the students were made to showcase their creativity, foster cultural diversity and promote comradeship. The**

students were divided into four houses and competitions on various items like folk song, folk dance, English song and drama were conducted. Teachers and students showcased their cultural roots by dressing in traditional attires in this land of diversity.

Special provisions for students belonging to Scheduled Caste, Scheduled Tribe and Other Backward Classes are made during admission.

The Women Cell promotes awareness of gender equality. The Grievance Cell deals with all types of complaints and malpractices received from the staff and students.

The holiday list of the institution includes festivals of different communities. There is also a Cultural Museum in the college showcase dresses and artifacts to build a sense of inclusivity and solidarity and to respect all cultures. Equal learning opportunities are provided to students from varied linguistic backgrounds to foster a unity and respect for cultural diversity.

DMCTE is committed to creating a truly inclusive environment that reflects the diverse fabric of the society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The teacher education programme is not only focused on the teaching of students- teachers but also prepares them to be responsible citizens of India. The Institute organizes from time to time Independence Day in the college with a view to develop love for the nation. The Institute also observed Patriot's Day by organizing Patriotic song competition and Patriotic recitation competition

The Institution organized capacity building Programme for students-

teachers in association with the Department of Social Welfare Government of Manipur.

The Institute organizes clean-up program aligned with India's mission on Swachhata Hi Seva with the theme "Garbage Free India".

The student-teachers and staff of the institute participated online programme on India Semiconductor Mission which uses streaming of the Foundation of stone laying Programme of the semiconductor facilities of India by Honorable Prime Minister, Shri Narendra Modi.

Training cum awareness program on ABHA ( Ayushman Bharat Health Account ) was organized in association with Regional Institute of Medical Sciences, ( RIMS ) Imphal to register student-teachers and staff for Health Account.

The institute is concerned about the voting rights of every citizen. Awareness Program on Mere Pahela Vote Desh ke Liye was organized to sensitize about the voting rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**



File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution recognizes the importance of commemorating national and international days to instill a sense of awareness and unity among the staff and students. Some of the national and international commemorative days celebrated in the institution are as follows

The IQAC, Women Cell of the institution observed the International Women's Day in collaboration with Lions Club of Imphal Leimarol on the topic, "Sensitisation on Women Issues and Diabetic Detection" on the theme, 'Invest in Women: Accelerate Progress'.

The World Heritage Day was observed by the staff and students of the college.

The Patriot's Day was observed on 13th August 2024 in the college to pay a tribute to the patriots.

Independence Day was celebrated in the college by hoisting the National Flag.

The Teachers' Day was celebrated by the staff and student-teachers of B.Ed and M.Ed students.

The 51st College Foundation Day was observed on 15th September 2023 by the staff and students of DMCTE

On 2nd October 2023, inspired by Gandhiji's emphasis on cleanliness, the institution organized a cleanliness drive as a part of Swachhata Hi Seva on the theme " Garbage Free India" organized by IQAC, Teaching and Non-Teaching Staff, Students' Union of the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**TITLE : FILM APPRECIATION WORKSHOP**

**OBJECTIVES:**

To develop the skill of critical thinking, become aware of cinema, film makers and movements, skill of communication and empathy, enhance the visual literary skills and understand human emotions.

**CONTEXT:**

Film appreciation has its own value in inculcating cultural understanding and the basic idea of film making.

**PRACTICE:**

The film "The English Teacher" (2020), an award winning film, was shown to sixty Eight students and teachers of the department.

**EVIDENCE OF SUCCESS:**

Enlightened on the basic characteristics of cinema, some students started making short films of 5 to 6 minutes.

**PROBLEMS ENCOUNTERED AND RESOURCES:** For this practice there was no problem

**TITLE: ESTABLISHMENT OF MEDICINAL PLANTS GARDEN**

**OBJECTIVES :**

To provide indigenous knowledge system, promote experiential learning, develop environmental awareness among the student-teachers.

#### PRACTICE :

On 12th April 2024, 10 alumni and 15 student-teachers of pedagogy of science initiated the planting of some indigenous medicinal plants of Manipur.

#### EVIDENCE OF SUCCESS :

Some student volunteers contributed some indigenous medicinal plants .They shared information gathered from experts.

**PROBLEM ENCOUNTERED AND RESOURCES:** This institution has no gardener as well as regular caretaker .Thus during holidays there are problems to look after the garden.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution established way back in 1972 has been rendering a unique service in the field of teacher education in the state through the B.Ed and M.Ed courses. The college which is affiliated to Manipur University has produced committed and dedicated teachers and officers working in the field of education. The college with its vision has been thriving to excel in many ways through various initiatives.

One such distinctive initiative is the establishment of the Cultural Museum. It helps in preserving, showcasing and educating about the rich heritage, traditions, and artistic expressions of the state. It acts as a centre for learning, research, enriching students' educational experiences while fostering a deeper appreciation of history and diversity. It promotes a cross-cultural understanding. The museum offers a platform for the

staff, students and alumni to display their works like photography, traditional crafts, etc. It also offers a room for donating memorabilia, photographs, old documents and artifacts related to the historical evolution of the college and different communities. Photographs, attires of different communities, artifacts, and handicrafts are displayed in the cultural museum.

The Alumni Association of DMCTE, with the help of the staff and students takes the major role in maintaining the museum.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

D.M. College of Teacher education always practices its own way of curriculum planning for both B.Ed. and M.Ed. courses for every year. For B.Ed. course the primary thrust is given to execute regular class transaction with simply defined points to ensure in-service teachers makes themselves capable of meeting curriculum load. In addition to it many new component involved in school education which are recommended by NEP - 2020 are also discussed,. Its aim is to motivate teacher trainees to align them with future perspectives of Education. The above tasks have been designed with academic committee in collaboration with IQAC. For M.Ed. course, research methodology, reviews of articles and references were proposed to be mandatory in addition to the normal class transaction. Furthermore, teachers are advised to give their work more on UGC - NET /JRF model of question analysis and preparation in M.Ed. II years to enrich the knowledge to all students for getting them easier way in the said examination. The model of curriculum transaction is always attempted to be a holistic approach with the development of critical thinking, innovation and pedagogical skill beyond the curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://dmcte.ac.in/wp-content/uploads/2022/01/medsylla.pdf">https://dmcte.ac.in/wp-content/uploads/2022/01/medsylla.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Towards the direction of maintaining smooth functioning of academic activities, curriculum transaction and students , quality bench mark are set up by the college. To promote these parameters academic .To promote these parameters academic calendar is very pivotal as a guiding principle of all student related activities.

In this regard, remedial classes were taken up by teachers for those students who found weak in knowledge domains shown in home assignments. Further unit test /class test were conducted and in response to the outcome of the students, revision and remedial classes were conducted.

This institution regularly monitor attendance, examination performance of students because internal assessment of every subject area encompasses marks secured by students

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://dmcte.ac.in/wp-content/uploads/2022/05/ac20232024.pdf">https://dmcte.ac.in/wp-content/uploads/2022/05/ac20232024.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

D.M.College of teacher Educationist affiliated to Manipur university and as such the curriculum framed by Manipur University is strictly implemented by college. In the present prescribed curriculum and syllabus , the following criteria wise explanation are given as below referring to B.Ed syllabus-

Code: PE 06: Subject name: Gender School and Society

In this paper, teachers of this college, with utmost care explain the concept of gender sensitivity, importance of free from traditional misconception of misogynic social system. The homogeneous treatments to students irrespective of gender are emphasized. Further teacher have the opportunity to deliver the role of gender coherency for social binding in school.

In optional paper, Education for peace

The human values of the global plate form is redefined and explain its importance .Collectively we learn that without preserving and protecting human values, no society can exist prosperously.

In EPC -04: Understanding self, the professional ethics of teachers, self are extensively defined. In this connection, teachers got ample of opportunities to train students for developing moral values, ethics. Furthermore, college developed its own code of conduct under expert ethics committee.

In optional Paper of environment education, the model translation of thought and ideas of our environment to school is transacted in detail. The collective efforts and shared responsibility are efforts and responsibility are highlighted to manage sustainability to our society. Indeed, this paper inculcate the essence of the concept of sustainability to our work

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>



**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year****10**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships****371**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://dmcte.ac.in/important-policy-documents/">https://dmcte.ac.in/important-policy-documents/</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

200

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

75

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In M.ED Courses. some intelligent students are always identified based on their capacity of achievement in the class. For such students teachers are always spare their extra time to help in the approach of research methodology, framing of research problems and review of different related literature. Furthermore , NET and JRF test papers were discussed to enable them success in such examination.

In case of the B.Ed students, young freshers are motivated either to continue in their education or to appear for CTET to make them eligible for appearing the recruitment of kendriya Vidyalayaor Navodaya Vidyalaya. In addition to the course, interested students to primary education ,concerened teacher always provided concept of early childhood care education.

In case of slow learners remedial classes are conducted as and when required.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
371	25

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric learning methods like workshops, seminars, film shows, group discussions, field trips, institutional visit, slide shows, case study, Action research based research projects, internship, Online learning systems, blended mode of learning like using Google-meet platforms adopted by the Department of University and Higher Education, Govt. of Manipur, etc. have been adopted in the College so far. Student-centric methods are an integral part of the pedagogy adopted by the faculty members for which the college provides all possible support such as:

- Smart classrooms
- Interactive projectors and smart boards
- Personal laptops for faculty
- Fully Wi-Fi campus
- Internet facility in all faculty cabins/room
- Facility to download e-resources through N-List

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

DMCollege of teacher education , being a lone government institution proving B.Ed to Pre-service and In-service teacher Education program , have an enriched infrastructure with ICT enabled tools such as classroom fitted with projectors , smart

boards and digital studio. classrooms and digital studioavails wi-fi facilities, Faculties of DMCollege of Teacher Education , not much but a few used ICT while teaching. Some teachers used moodle for MLS and many used officially designated websites such as provided by NCERT,NCTE,UGC and other private stakeholders webpage. Latest information updates as well interaction with students are also practiced through available tools in the institution.Few teachers conduct online assessment during teaching learning to predict shortcomings of the learner and to take up necessary steps to upgrade the performance of slow learners.Some facilities available in the college are-----

#### Smart classrooms

- Interactive projectors and smart boards
- Personal laptops for faculty
- Fully Wi-Fi campus
- Internet facility in all faculty cabins/room
- Facility to download e-resources through N-List

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://dmcte.ac.in/instructional-transaction/">https://dmcte.ac.in/instructional-transaction/</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

235

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

DMCollege of Teacher Education is the pioneer of college of Teacher Education in the entire state of Manipur..It always maintains its quality in accordance with the guidelines issued by Manipur University.To exercise its best quality without any bias or subjectivity, internal assessment committee is always formed.for every academic year.The benchmark of the internal assessment include--the regularity of the students, performance in unit/monthly test/ prefinal list along with their participation level in college activities.

The committee had always big challenges to maintain the framework designed by Manipur University that internal assessment should not exceed the total of 75% of the total marks of the entire students..The documented and final score of the students can be seen by any of the student in the college.

In case of internship marks , internal examiner and external examiner deputed by Manipur University will look the marks carefully and submitted through the internal assessment committee.The process of awarding internal assessment mark is completely decentralised. transparent and valid as per the record of the students,In case of M.Ed Students their internal marks are based on seminar, dissertation viva and pre-final examination.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Office of the Principal in consultation with internal assessment committee laid down conditions for arrangement of alternative way of conducting internal examination for internal marks in respect of students who have the problems like -- ailing, maternity leave, out of station with intimation to the office etc.

For the academic year 2023-24 ,there were no application submitted to the office for the aggrieved students in regard to the failure of appearing internal examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Before the begining of new session IQAC always conveys a meeting of teaching staffs in presence of principal to discuss the distribution and stretegy of handling the papers entitled to the concerned faculties. On this day the curriculum of B.ED and M.Ed courses designed by Manipur University is thoroughly looked on the course outcome of the paper that is to be handled by the teachers.If any confusion or the expected uncertainty in the excercise of the learning outcome ,teachers always tabled the matter in front of all the teachers. In this regard every teachers have full awareness of the course outcome as well as learning outcome of the subject papers before they begin to teach the paper.Similarly on the orientation /induction of every newly admitted student of B.Ed and M.ED ,the curriculum of their respective courses were discussed with the faculty members using ppt. as well as descriptive presentations.Therefore students are also able to understand the course outcomes of every paper before the end of the course.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://dmcte.ac.in/m-ed/">https://dmcte.ac.in/m-ed/</a> <a href="https://dmcte.ac.in/b-ed/">https://dmcte.ac.in/b-ed/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

D.M.College of Teacher Education ,Imphal have two programmes B.Ed and M.Ed. B.Ed program is studied by fresh students and in service graduate teachers deputed by Directorate of School Education, The program outcomes of B.Ed is well explained to them while achievement of course outcomes are checked by concerned teachers in their respective subject areas. The major window of providing evaluation are performance in assignment, interaction and skill of pedagogy and classroom management. Furthermore , school internship program helps both students and teachers to find out wheather the outcomes are achieved or need to be improved

For M.Ed course,teachers will always care to connect the course outcomes and the performance of students. The dimensions of evaluation are basedon the performance of the seminar given, classroom interaction academic writing and performance in unit/monthly test.

Based on the result of evaluation teachers also attempted to improve their weakness level to handle students as well as to change their model of evaluation..

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

172

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://dmcte.ac.in/wp-content/uploads/2022/06/sss20232024.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The outreach activities organized by DM College of Teacher Education during the state turbulence of 2023 played a vital role in sensitizing students to social issues and fostering a sense of community responsibility. These initiatives were designed to provide immediate assistance to affected individuals while offering students an opportunity to engage with real-world challenges.

For instance, the visit to Yaibilen Children Home in Keibi allowed students to interact with children impacted by conflict, raising awareness about the importance of supporting vulnerable populations. Relief distribution programs in Kakching and Wabagai camps addressed urgent needs for food, medicine, and other essentials, demonstrating the significance of timely interventions. Similarly, the distribution of winter supplies at Phayeng Relief Camp underscored the value of understanding and addressing seasonal hardships faced by displaced communities. Financial assistance to hospitals emphasized the critical role of supporting healthcare during crises.

These activities not only exposed students to the realities of societal issues but also inspired them to take collective action toward community development. By participating actively in these programs, students developed empathy, leadership skills, and a commitment to service. The outreach efforts served as a practical learning experience, aligning academic

knowledge with social responsibility and fostering holistic personal and professional growth?.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

350

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

5

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

DMCTE ,Imphal have adequate facilities and infrastructure supports for running B.Ed and M.Ed programe. The classroom available for M.Ed and B.Ed have moderate range of infrastructure with some smart boards, computers and audio system.The Post graduate block i.e M.Ed classroom are hygienic, eco fgriently and have inbuilt I.T. facilities. The hallmark of the institute is the dynamicity of having blended model with the support of computer, cultural, Digital, Psychological, language, science and social science laboratories. The uniqueness of cultural laboratories enables studens of diverse culture to relook into one anothers' culture. It can modify the theoritical concept into visual perceptions. The computer laboratory which has more than 35 systems give opportunities to all willing students to practice as well as to learn its usage. Psychological lab and science lab even though small, has the strength to show the practical experiences related to the use of tools ,inventories and scientic apparatus.The beautiful and eco-friendly landscape of outdoor lawn with many trees gives the environment friendly atmosphere. Two indoor halls give the facilities to all students to perform fitness program and co-curricular activities in sports and cultural showsase.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

DMCTE have two halls for performing cultural and sports activities respectively. In the indoor hall 1, all the cultural and literary activities are shown for a healthy competitions among the different four houses of the college. In such activities - music dance, recitation, drama, quiz, debate etc. had been performed annually. In hall 2, all the indoor games - badminton, table tennis, carrom, chess, Yoga and gymnasium etc. had been continuously played by trainees. This college has a small lawn which gives the facilities of playing volleyball. Outside the college campus, a large playfield is available for outdoor games.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS, etc.**

10

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**



1457687

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Institution has adopted semi automation of library using Integrated Library Management System(ILM) . At present library of the college is operating with the software provided by INFLIBNET by its SOUL version 3.0. Books available in the library are registered with coded accession no. and authors name . With the help of the information installed in the computer student has the easier way to pick out the books of their choice from the rack. Similarly the return books to the library can be rearranged based on the information from the system.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

136557

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

D.M.College of Teacher Education updates its ICT facilities available in the institution from year to yearbasis based on the requirements. The institution purchasaed ICT equipments including desktop computers, projection system comprising of projectors and smart boards and language lab accessories. ICT

lab is equipped with 26 computers system installed with window 7 operating system to support a mastery of basic ICT skills for students. All the computers are actively working with wi-fi enabled system. In addition to the system, the college library has extra wi-fi support system from other sources provided by private partner, Leishang with a frequency band of 1mbps-HP. Further library system is automated with Authors, Book's name and actively working on INFLIBNET-soul 3.0. This platform enhances the capacity of finding the books about its whereabouts and availability to all users.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1457687

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a policy for maintaining and utilising physical , academic and support facilities.

**Laboratory:** Separate computer, cultural , digital psychological , language, science and social science laboratories are maintained according to the requirement of the institution.

**Library:** The library advisory committee monitors the overall development. Student and staff visit list , books and other materials borrowed are all recorded. Initiative purposes for availability of journals, books, newspapers, magazines and also various recommendations are taken into action.

**Sports Complex:** Indoor and Outdoor sports facilities are available in and outside the institution. Activities such as table tennis, chess, badminton etc are performed in the indoor hall of DMCTE. Activities such as tug of war, javlin throw, shot put football etc are played at the at the sport field outside the campus.

**Computers:** The institute has well computer lab with 26 numbers in total. Latest configured desktops with uninterrupted power supply is provided.

**Classroom:** Classrooms are allocated as per the strength and specialisation of the students separately for B.Ed and M.Ed. course. Time table and other documents related to classes is displayed at classroom entrance. All classroom are well ventilated with smart board, LCD projectors with wi-fi facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://dmcte.ac.in/important-policy-documents/">https://dmcte.ac.in/important-policy-documents/</a>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year**

170

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**19**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**19**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**D. Any 1 of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

19

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded



5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college has a students' council/ students' representation/ students' union who are selected from among the BEd 1st semester student-teachers through election. The student-teachers who have to contest election should have 75% attendance and those below 75% attendance cannot stand for election. The portfolios for which election held are- a) General Secretary, b) Finance Secretary, c) Social and Culture Secretary, ,d) Debate and Extension Secretary, 5) Ladies Common Room Secretary, e) Boys' Common Room Secretary, f) Magazine Secretary etc.

In most cases, the portfolios are either contested or uncontested. But last year, the post of General Secretary was contested between two student-teachers of BEd semester.

After the election, the faculty members were made in charge of the various portfolios which in turn will help in the organisation of various co-curricular activities in the college.

These secretaries along with the student-teachers help the faculty members in the smooth conduct of the various activities like the observation of National Voters Day, Patriots' Day, World Environment Day etc.

1

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association of DMCTE was registered on 28th july 2023. The registration of the Alumni was undertaken under the initiative of the Alumnain association. The financial requirements of the registration was bear by the association itself. Even during the golden jubilee celebration of the college, the alumni association took the responsibility of mobilising all the alumnai to participate and involve in almost all the program . The Alumni association took over the responsibility of managing and updating the cultural museum which is inside the college campus. The Alumnai members intiate the process of developing medicinal plant garden.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**      **D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Mission and Vision of the college is to bring academic excellence to our college. The mission of DMCTE is to attain a higher level of academic excellence, access and equity in the area of teacher education by providing various productive, value based and quality oriented teacher education programme to both the in service and the pre service student teachers. Our mission is to share the development of a knowledge based society in Manipur by encouraging and promoting research activities, materials development and faculty development programmes. In accordance with this, the college conducted faculty development programmes. Another vision and vision is to guide student teachers to develop an insight into the vital relationship of a child's life and community. Therefore community programme is conducted with visits to locality and schools. Stakeholders meeting is also organised to bring out fruitful commitment to the overall mission and vision of the college.

File Description	Documents
Paste link for additional information	<a href="https://dmcte.ac.in/mission-of-this-college/">https://dmcte.ac.in/mission-of-this-college/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management can boost motivation and job satisfaction. D M college of Teacher Education encourages autonomy and experimentation which leads to innovative solutions and ideas. The college has many committees and clubs/cells which look after the overall administration and co scholastic activities. The many cells are Eco cell, Women cell, Guidance and counselling cell, Student progress cell, LIBRARY COMMITTEE / RESEARCH COMMITTEE, Academic committee, Examination committee, Record management committee, Infrastructure committee, and Laboratory committee. There is participative management in the college, as students representative are elected through democratic voting. Teachers are allotted different portfolios like sports, HOUSE

MENTORS, CULTURAL, LITERARY, Magazine, Ladies common room, gents common room, college community service etc to give them autonomy in order to carry out their responsibilities fruitfully.

File Description	Documents
Paste link for additional information	<a href="https://dmcte.ac.in/organizational-structure-of-dmcte/">https://dmcte.ac.in/organizational-structure-of-dmcte/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

DMCTE is the only lone Government Teacher Education college offering B.Ed and M.Ed courses to both pre-service and in-service teachers, The intake capacity of the college is 50 for M.Ed and 150 for B.Ed. The institution has formulated a comprehensive and progressive strategic plan for the year 2023-24 in tune with the vision and mission of creating an academic excellence with the promotion of social and human values. The objective is to become a leading teacher education college as a component of multidisciplinary degree college or ITEP to provide world class teachers who can lead the education sector with excellence. As DMCTE has a plan to upgrade eventually to a multidisciplinary degree college or ITEP as per NEP 2020, the upgradation in both the physical infrastructure and academic infrastructure is imperative. The College is trying to provide courses of study particularly Diploma in Early Childhood Education, Master of Philosophy (M.Phil.) in Education and Doctor of Philosophy (Ph.D.) Programme Education. In order to fulfil this strategic plan, the college is expanding its infrastructure and human resources to fulfill the requirements of the upgradation,

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://dmcte.ac.in/wp-content/uploads/2025/01/strategicplan20232024.pdf">https://dmcte.ac.in/wp-content/uploads/2025/01/strategicplan20232024.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient . Thoughj the Pricipal is the head of the institution,different vfunctioning of the college is assigned to various committees. Every committee or cell is assigned their respective tasks ,responsibilities and duties. The committees and cells from time to time have meetings to discuss about issues and events that come up in the college.The appointment of the staff of the college is undertaken by the Government of Manipur,as DMCTE is under the Government of Manipur administration.As such, government service rule is followed in the appointment of the staff of the college .

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://dmcte.ac.in/organizational-structure-of-dmcte/">https://dmcte.ac.in/organizational-structure-of-dmcte/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

DMCTE has a welfare Association for teaching and nonteaching staffs. It has been constituted on 4th Janauary 2023.The name of the welfare association is "the DMCTE Staff Welfare Association.The staffs of DMCTE has an age-old tradition of donating/ contributing financially to any of the staff in need.Occassions like death of family members ,wedding in the family, newborn in the family are always given full support financially by all teaching and non-teaching staff.Free education or sponsorship to the education of the children of the non-teaching staffs are also contributed by some teaching staffs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**NIL**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

13

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has appraisal system for its teaching and non teaching staff. To evaluate the performance of teaching and non teaching staff, specific areas are identified and assessed. Areas of improvements and outstanding contributions are from time to time announced. THE PRINCIPAL EVALUATES THE STAFF MEMBER'S performance providing feedback and suggestions for growth. the self appraisal format is also obtained from the Dept of higher education, and all staff members submit this appraisal annually. the appraisal format of the college is based on communication clarity, setting realistic goals, teacher pupil relationship, use of ICT, maintenance of class discipline, lesson preparation, volunteering in remedial activities, gender equity and inclusiveness in class, maintenance of records, extension activities, teacher regularity, interpersonal relationship among staff. the strong points of the teacher is also noted. suggestions for improvement are given. For the non teaching staff, communication clarity, sincerity, obedience, punctuality, helpfulness, extension work, institution belongingness, volunteering, relationship with staff is assessed. strong points are applauded and suggestion for improvement is given as feedback. On top of this the college also submits its PAR annually.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>



**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution is under the govt. of Manipur and therefor the financial audit are done as per govt rules. On top of this the college also conducts internal financial audit from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The institution has its fund from the admission of the B.Ed and M.Ed students. These funds are utilised under different heads for the development of the students and also the co scholastic activities. The different heads are finance, cultural, literary, sports, magazine, ladies common room, gents common room. From time to time college activities and outreach programmes are carried out.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1.29th Nov.2023: One Day Program on Capacity building of student teachers were organized jointly with Department of social welfare Government of Manipur, Guidance and Counseling cell and IQAC-DMCTE.

2.16th Feb 2024: One Day awareness program on " Counselling of Adolescence during crises time" were organised by Directorate of University and higher Education Gov. of Manipur.

3. 8th and 9th March 2024: Two Days State level Seminar on the topic " Alignment of Teacher Education with school Education as per NEP-2020" sponsored by Directorate of SCERT, Government of Manipur was organized by IQAC.DMCTE. This program aimed to formulate a positive wave form with the existing pedagogical challenges with the implementation of NEP-2020.

4. 21st March 24: "One day awareness on ABHA creation" was organized by IQAC with fully sponsorship of Ayusman Bharat Digital Mission Manipur.

5: 4th May 2024: "One Day Sensitisation Program on LOCF and CBCS" was organised by IQAC at institutional level. This program gave details of learning outcome current framework and choice based credit system and its merits. Further as a product of this discussion college decided to review the curriculum and to give suggestion to M.U.

File Description	Documents
Paste link for additional information	<a href="https://dmcte.ac.in/wp-content/uploads/2022/06/atr2324.pdf">https://dmcte.ac.in/wp-content/uploads/2022/06/atr2324.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college reviews its teaching learning process regularly and it is reflected in the minutes of the meeting which is uploaded in the website of the college. The structures and methodologies of operation are closely monitor by the cell and its progress and remedials are from time to time intimated for improvement. The learning outcomes are tested and evaluated at periodic intervals through the many assessment mode like class test, seminar presentation, project work, home assignments and the pre final examination. Because of the ethnic clash which has been going on from 3rd May, 2023 till date there has been periodic disturbances in the academic atmosphere of the state. The IQAC from time to time has been monitoring the situation and intimating the Manipur University to give provision for the displaced students to appear their university examination from colleges situated in their respective districts. On top of this the IQAC also monitors the overall students grievances and other matters related to the teaching learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or**

**C. Any 2 of the above**

**international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://dmcte.ac.in/wp-content/uploads/2022/05/minutes2324.pdf">https://dmcte.ac.in/wp-content/uploads/2022/05/minutes2324.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Gender equity is a principle that ensures fairness and equal opportunities for all genders. Recognising this fundamental principle, the institution had undertaken some initiatives to foster gender equity on campus.

The Women Cell of the college observed the International Women's Day in collaboration with Lions Club of Imphal Leimarol on "Sensitisation on Women Issues and Free Diabetic Detection".

The Trainees' Union Election allows the students of all categories to contest for different portfolios like the General Secretary, Finance, Debate and Extension (Literary), Cultural, Ladies' Common Room, Boys' Common Room and Games and Sports. In games and sports, there are separate games for men and women. The secretaries worked under the supervision of two Teachers-in Charge for each portfolio. Thus, equal participation of all genders is encouraged.

Separate washrooms for gents and ladies as well as separate Ladies' Common Room and Boy's Common Room are provided.

In order to provide security to the teachers and students, a security guard is employed at the gate of the college and CCTV

cameras are installed inside the college campus and classrooms to monitor any malpractices or misbehaviors. To ensure safety, proper lighting is also provided around the campus.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1SLs-nFQzeFqfbIASffQjz6tllhaGu5u0/view?usp=drive_link">https://drive.google.com/file/d/1SLs-nFQzeFqfbIASffQjz6tllhaGu5u0/view?usp=drive_link</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

In order to maintain an environment-friendly campus, the institution had taken up some initiatives. There is a Policy Document on Environment and Energy Conservation. The care-taker and sweeper of the college work with dedication to keep the campus green and clean. Cleanliness programs are conducted from time to time by the teacher-educators, non-teaching staff and student-teachers of B.Ed and M.Ed.

#### **SOLID WASTE MANAGEMENT**

For the proper solid waste management, strict instruction is

given to the students through the code of conduct of the college. Dustbins are kept in every corner of the college, classrooms, laboratories, library and office Segregated dustbins for bio-degradable materials, glass, plastics, disposable materials are kept separately for proper disposal. A plastic bin is installed in the college campus. The collected solid waste materials of the college including from the hostel are disposed off in proper places.

#### E-WASTE MANAGEMENT:

Electronic waste is a growing concern. To reduce chemicals from polluting the surrounding and reduce exposure to harmful substances that can cause serious health issues, the institution has taken up some initiatives. Old computers, laptops, peripherals from computer laboratory, televisions, printers, projectors, broken electronic devices, etc. are kept in a separate room for proper disposal

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://drive.google.com/file/d/1tU6Dtvct1BQaLEyMnKsTiLc-RMc9EBLO/view?usp=drive_link">https://drive.google.com/file/d/1tU6Dtvct1BQaLEyMnKsTiLc-RMc9EBLO/view?usp=drive_link</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include****7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts**

**B. Any 3 of the above**

**Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**This report highlights some of the initiatives undertaken by the institution to provide an inclusive environment.**

**During the college week, the students were made to showcase their creativity, foster cultural diversity and promote comradeship. The students were divided into four houses and competitions on various items like folk song, folk dance, English song and drama were conducted. Teachers and students showcased their cultural roots by dressing in traditional attires in this land of diversity.**

**Special provisions for students belonging to Scheduled Caste, Scheduled Tribe and Other Backward Classes are made during admission.**

**The Women Cell promotes awareness of gender equality. The Grievance Cell deals with all types of complaints and malpractices received from the staff and students.**

**The holiday list of the institution includes festivals of different communities. There is also a Cultural Museum in the college showcase dresses and artifacts to build a sense of**



inclusivity and solidarity and to respect all cultures. Equal learning opportunities are provided to students from varied linguistic backgrounds to foster a unity and respect for cultural diversity.

DMCTE is committed to creating a truly inclusive environment that reflects the diverse fabric of the society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The teacher education programme is not only focused on the teaching of students- teachers but also prepares them to be responsible citizens of India. The Institute organizes from time to time Independence Day in the college with a view to develop love for the nation. The Institute also observed Patriot's Day by organizing Patriotic song competition and Patriotic recitation competition

The Institution organized capacity building Programme for students-teachers in association with the Department of Social Welfare Government of Manipur.

The Institute organizes clean-up program aligned with India's mission on Swachhata Hi Seva with the theme "Garbage Free India".

The student-teachers and staff of the institute participated online programme on India Semiconductor Mission which uses streaming of the Foundation of stone laying Programme of the semiconductor facilities of India by Honorable Prime Minister, Shri Narendra Modi.

Training cum awareness program on ABHA ( Ayushman Bharat Health Account ) was organized in association with Regional Institute of Medical Sciences, ( RIMS ) Imphal to register student-

teachers and staff for Health Account.

The institute is concerned about the voting rights of every citizen. Awareness Program on Mere Pahela Vote Desh ke Liye was organized to sensitize about the voting rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The institution recognizes the importance of commemorating national and international days to instill a sense of awareness and unity among the staff and students. Some of the national and international commemorative days celebrated in the

institution are as follows

The IQAC, Women Cell of the institution observed the International Women's Day in collaboration with Lions Club of Imphal Leimarol on the topic, "Sensitisation on Women Issues and Diabetic Detection" on the theme, 'Invest in Women: Accelerate Progress'.

The World Heritage Day was observed by the staff and students of the college.

The Patriot's Day was observed on 13th August 2024 in the college to pay a tribute to the patriots.

Independence Day was celebrated in the college by hoisting the National Flag.

The Teachers' Day was celebrated by the staff and student-teachers of B.Ed and M.Ed students.

The 51st College Foundation Day was observed on 15th September 2023 by the staff and students of DMCTE

On 2nd October 2023, inspired by Gandhiji's emphasis on cleanliness, the institution organized a cleanliness drive as a part of Swachhata Hi Seva on the theme " Garbage Free India" organized by IQAC, Teaching and Non-Teaching Staff, Students' Union of the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**TITLE : FILM APPRECIATION WORKSHOP**

**OBJECTIVES:**

To develop the skill of critical thinking, become aware of cinema, film makers and movements, skill of communication and empathy, enhance the visual literary skills and understand human emotions.

**CONTEXT:**

Film appreciation has its own value in inculcating cultural understanding and the basic idea of film making.

**PRACTICE:**

The film "The English Teacher" (2020), an award winning film, was shown to sixty Eight students and teachers of the department.

**EVIDENCE OF SUCCESS:**

Enlightened on the basic characteristics of cinema, some students started making short films of 5 to 6 minutes.

**PROBLEMS ENCOUNTERD AND RESOURCES:** For this practice there was no problem

**TITLE: ESTABLISHMENT OF MEDICINAL PLANTS GARDEN****OBJECTIVES :**

To provide indigenous knowledge system, promote experiential learning, develop environmental awareness among the student-teachers.

**PRACTICE :**

On 12th April 2024, 10 alumni and 15 student-teachers of pedagogy of science initiated the planting of some indigenous medicinal plants of Manipur.

**EVIDENCE OF SUCCESS :**

Some student volunteers contributed some indigenous medicinal plants .They shared information gathered from experts.

**PROBLEM ENCOUNTERED AND RESOURCES:** This institution has no gardener as well as regular caretaker .Thus during holidays there are problems to look after the garden.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution established way back in 1972 has been rendering a unique service in the field of teacher education in the state through the B.Ed and M.Ed courses. The college which is affiliated to Manipur University has produced committed and dedicated teachers and officers working in the field of education. The college with its vision has been thriving to excel in many ways through various initiatives.

One such distinctive initiative is the establishment of the Cultural Museum. It helps in preserving, showcasing and educating about the rich heritage, traditions, and artistic expressions of the state. It acts as a centre for learning, research, enriching students' educational experiences while fostering a deeper appreciation of history and diversity. It promotes a cross-cultural understanding. The museum offers a platform for the staff, students and alumni to display their works like photography, traditional crafts, etc. It also offers a room for donating memorabilia, photographs, old documents and artifacts related to the historical evolution of the college and different communities. Photographs, attires of different communities, artifacts, and handicrafts are displayed in the cultural museum.

The Alumni Association of DMCTE, with the help of the staff and students takes the major role in maintaining the museum.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

**Annual Plan of action :**Annualplan of action is a strategic roadmap that guides the institution in achieving its long-term goals in academics and stakeholders of the college. A well-defined plan will help the institution to meet the changing educational trends, societal needs and technological advancements.

The following are some of the future plans of action for the next academic year 2024-2025

- To continue to observe and celebrate National and International Days
- To increase Extension activities
- To organize workshops, seminars and conferences
- To conduct skill development programs in collaboration with other colleges or universities.
- To conduct community related service and activities.
- To continue organize gender sensitization programs
- To increase sustainable initiatives like green campus, energy conservation and eco-friendly practices.
- To modify the existing Code of Conduct, and add the code of conduct for the security guard and the librarian.
- To organize women and gender related programs.
- To conduct E-Waste management programs.
- To conduct Green audit, Energy audit, Environment audit.
- To take up measures for protecting and promoting environmental activities beyond the campus.
- To continue to organize college week and Trainees' Union Election.
- To organize entrepreneurship skill motivation programs.